

## SECTION B

### SUPPLIES/SERVICES AND PRICES

The contractor shall provide all personnel, equipment, tools, materials, and supervision, except as identified as government furnished in Section C, required to perform Base Operating Services (BOS) as defined herein, at Youngstown ARS, OH. Unless otherwise indicated, all Contract Line Item Numbers (CLINs) are firm, fixed priced. The prices for all data requirements identified in the PWS are included in the prices of CLINs set forth in Section B; no separate payment shall be made for any data. NOTE: ALL OVERTIME WORK WHICH IS NOT INCLUDED IN THE FIRM, FIXED PRICE SHALL BE APPROVED IN ADVANCE BY THE ACO OR DESIGNATED REPRESENTATIVE.

#### LEGEND:

- \*TO BE PROVIDED BY THE GOVERNMENT AT CONTRACT AWARD
- \*\*TO BE PROVIDED BY THE GOVERNMENT WHEN FUNDS ARE OBLIGATED FOR THE OPTION PERIOD

**B-1. Orientation Period:** (EST 01 Jun 00 through 30 Sep 00) The contractor shall enter below a one-lot price for the orientation period. Orientation is anticipated to be approximately 122 days; however, since the required orientation tasks are not dependent upon the number of days allowed, the orientation price is for one lot, regardless of the actual number of days realized. Accordingly, no price adjustment will be negotiated for any change in the actual number of days in the orientation period. Orientation will begin five calendar days after the government issues the contractor a written notice to proceed and will continue until the actual start of operational performance.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
0001	ZZ PR# F656LG00910100	Orientation Period IAW Section C	1	LO	\$74,164.00

**B-2 Basic Contract Period** (01 Oct 00 through 30 Sep 01) Note: The administrative requirements of OMB Circular A-76 may cause a slippage in the beginning of operational performance from the date indicated above. Should such slippage occur, reducing the operational performance to less than twelve calendar months, the government and the contractor will negotiate an equitable adjustment to the firm, fixed monthly price for the first month.

#### (1) Firm, Fixed Price Monthly Services (Applicable to All PWS Tabs):

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL AMOUNT</u>
0002	AA	Operation of the Base Supply function IAW Section C, PWS Tabs A & B	12	MO	\$ 71,812.66	\$ 861,751.92
	AA	Additional Work	1	MO	\$42.10	\$42.10
0003	AA	Operation of the Motor Vehicle Mgmt function IAW Section C, PWS Tabs A & C	12	MO	61,209.00	734,512.80
0004	AA	Operation of the Traffic Mgmt function IAW Section C, PWS Tabs A & D	12	MO	18,706.62	224,479.44
0005		Reserved				
0006	AB	Operation of the Real Property Maintenance function IAW Section C, PWS Tabs A & F	12	MO	60,766.24	729,194.88
	AB	Additional work	1	MO	\$2,950.95	2,950.95
0007		Reserved				
0008	AA	Operation of the Airfield Mgmt function IAW Section C, PWS Tabs A & H	12	MO	12,889.64	154,675.68
0009		Reserved				

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL AMOUNT</u>
0010		Reserved				

**(2) Labor-Hour Service Call CLINs (Applicable only to PWS Tabs A & F).** The prices for CLIN 0011 below is not included in the firm, fixed prices of CLINs 0002 through 0010 above. Work under this CLIN will be accomplished in accordance with PWS Tab F, Section C-5, and paid upon actual performance. Actual quantities of hours to be required are unknown. However, for evaluation purposes only, estimated quantities are listed in Section M-2, Evaluation Criteria. Offerors shall insert below the price proposed for each labor category listed, including one rate for Normal Duty Hours (NDH) and one rate for Overtime (O/T) for each labor category. Offerors are reminded these rates, including the O/T rates, must be in compliance with the Service Contract Act and Fair Labor Standards Act (FLSA). Overtime rates should be the actual loaded labor rate paid for overtime, in accordance with the FLSA, for each category. The fixed hourly rates under CLIN 0011 include all charges for direct labor, fringe benefits and all other payroll additives, all indirect costs (including, but not limited to, overhead and G & A), and profit. **NOTE: ONLY THE LABOR CATEGORIES LISTED BELOW SHALL PERFORM WORK UNDER THIS CLIN.**

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
0011	AB	Service Calls/Projects IAW Section C, Tabs A & F	1	LO	\$ 448,785.32

<u>Labor Category</u>	<u>Hrly Rate (NDH)</u>	<u>Hrly Rate (O/T)</u>
Carpenter .....	\$ .....	\$ .....
Electrician – Interior .....		
Electrician – Exterior .....		
Plumber .....		
Pipe Fitter .....		
Grounds Maintenance Worker .....		
Pavement Maintenance Worker .....		
HVAC Specialist .....		
Painter .....		
Equipment Operator .....		
Laborer .....		
Roofer .....		
Carpet Layer .....		
Heavy Equipment Operator .....		
Hazardous Material Handler .....		
Environmental Technician .....		

0012 Reserved

**(3) Over and Above Work (Applicable to all PWS Tabs).** The price of CLIN 0013 is not included in the firm, fixed prices set forth for CLINs 0002 through 0010 above. In the event a requirement is identified under CLIN 0013, such requirement shall be ordered by the ACO on a “work request” basis pursuant to Section H-14. Hours shall be negotiated between the contractor and the ACO. Prices paid for this item shall be determined by multiplying the applicable hourly rate(s) set forth below times the hours agreed upon by the contractor and the ACO. The fixed, hourly rates set forth below include all charges for direct labor, fringe benefits and all other payroll additives, all indirect costs (including, but not limited to, overhead and G&A) and profit

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>EST QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL EST AMOUNT</u>
0013	AA	Over & Above work which is within the scope of this contract, but not specifically identified herein				23,357.00
0013AA		Over and Above work in support of the Base Supply function (Tabs A and B)				
0013AA0		Regular Time Hours	20	HR	\$ 25.95	
1						
0013AA0		Overtime Hours	20	HR	35.21	
2						

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>EST QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL EST AMOUNT</u>
0013AB		Over and Above work in support of the Motor Vehicle Mgmt function (Tabs A & C)				
0013AB01		Regular Time Hours	67	HR	24.36	
0013AB02		Overtime Hours	176	HR	33.09	
0013AC		Over and Above work in support of the Traffic Mgmt function (Tabs A and D)				
0013AC01		Regular Time Hours		HR		
0013AC02		Overtime Hours		HR		
0013AD		Reserved				
0013AE		RESERVED				
0013AF		Over and Above work in support of the Airfield Mgmt function (Tabs A and H)				
0013AF01		Regular Time Hours		HR		
0013AF02		Overtime Hours		HR		
0013AG		Reserved				
0013AH		Reserved				

**(4) Reimbursable Direct Parts and Materials (Applicable to All PWS Tabs).** The price(s) for CLIN 0014 is not included in CLINs 0002 through 0010 above. The contractor shall be reimbursed for direct parts and materials through CLIN 0014 in accordance with Section H-19.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
0014		Reimbursable Direct Parts & Materials IAW in Section H-19.			
0014AA	AE	Base Supply (Tabs A and B)	1	LO	\$8,090.96
0014AB	AE	Motor Vehicle Mgmt (Tabs A and C)	1	LO	\$108,210.87
0014AC	AE	Traffic Management (Tabs A and D)	1	LO	\$10,066.80
0014AD		Reserved			
0014AE	AF	Real Property Maintenance (Tabs A and F)	1	LO	\$588,230.89
0014AF	AF	Airfield Management (Tabs A and H)	1	LO	\$478.62
0014AG		Reserved			
0014AH		Reserved			

**(5) Emergency, Contingency, and Surge Requirements (Applicable to All PWS Tabs (Except for Tab F)).** The price(s) for CLIN 0015 is not included in the firm, fixed prices of CLINs 0002 through 0010. In the event an emergency, contingency, or surge requirement is identified by the government, the contractor will be reimbursed under CLIN 0015 in accordance with Section H-21.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
0015	AH	Contractor support for Emergency, Contingency & Surge Requirements IAW Section C, PWS Tabs A through H	1	LO	\$5,593.03

**(6) Reimbursable Travel Expenses** (Applicable to all PWS Tabs). The price for CLIN 0016 is not included in CLINs 0002 through 0010 above. The government will reimburse the Contractor for travel and per diem (including tuition, conference fees, etc.) expenses associated with contractor travel required by the government. Such reimbursement shall be made in accordance with the Joint Travel Regulations.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
0016	AJ	Reimbursable expenses for government-required travel.	1	LO	\$9,145.92
0017	AG	Lawnmower	1	LO	\$28,000.00

**B-3. ANNUAL OPTION I** (The 12 months immediately following the Basic Contract Period). Option may be exercised on or before the last day of the basic contract period.

**(1) Firm, Fixed Price Monthly Services (Applicable to All PWS Tabs):**

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL AMOUNT</u>
1001		Reserved				
1002	AJ	Operation of the Base Supply function IAW Section C, PWS Tabs A and B	12	MO	\$ 76,831.78	\$ 921,981.36
1003	AJ	Operation of the Motor Vehicle Mgmt function IAW Section C, PWS Tabs A & C	12	MO	61,404.46	736,853.52
1004	AJ	Operation of the Traffic Mgmt function IAW Section C, PWS Tabs A and D	12	MO	19,194.19	230,330.28
1005		Reserved				
1006		Operation of the Real Property Maint function IAW Section C, PWS Tabs A & F				
1006AA	AJ	RPM			37,788.67	\$453,464.04
	AJ	RPS			30,918.01	\$371,016.12
1007		Reserved				
1008	AJ	Operation of the Airfield Mgmt function IAW Section C, PWS, Tabs A and H	12	MO	13,094.03	157,128.36
1009		Reserved				
1010		Reserved				

**(2) Labor-Hour Service Call CLINs (Applicable only to PWS Tabs A and F).** The price for CLIN 1011 below is not included in the firm, fixed prices of CLINs 1002 through 1010 above. Work under this CLIN will be accomplished in accordance with PWS Tab F, Section C-5, and paid upon actual performance. Actual quantities of hours to be required are unknown. However, **for evaluation purposes only**, estimated quantities are listed in Section M-2, Evaluation Criteria. Offerors shall insert below the price proposed for each labor category listed, including one rate for Normal Duty Hours (NDH) and one rate for Overtime (O/T) for each labor category. Offerors are reminded these rates, including the O/T rates, must be in compliance with the Service Contract Act and Fair Labor Standards Act (FLSA). Overtime rates should be the actual loaded labor rate paid for overtime, in accordance with the FLSA, for each category. The fixed hourly rates under CLIN 1011 include all charges for direct labor, fringe benefits and all other payroll additives, all indirect costs (including, but not limited to, overhead and G & A), and profit. **NOTE: ONLY THE LABOR CATEGORIES LISTED BELOW SHALL PERFORM WORK UNDER THIS CLIN.**

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
1011		Service Calls/Projects IAW Section C, Tabs A & F	1	LO	\$ _____
1011AA	AL	RPM	1	LO	\$ 470,764.13

1011AB AL RPS 1 LO \$ 96,421.57

Labor Category Hrly Rate (NDH) Hrly Rate (O/T)

Carpenter  
Electrician - Interior  
Electrician - Exterior  
Plumber  
Pipe Fitter  
Grounds Maintenance Worker  
Pavement Maintenance Worker  
HVAC Specialist  
Painter  
Equipment Operator  
Laborer  
Roofer  
Carpet Layer  
Heavy Equipment Operator  
Hazardous Material Handler  
Environmental Technician

1012 Reserved

**(3) Over and Above Work (Applicable to all PWS Tabs).** The price of CLIN 1013 is not included in the firm, fixed prices set forth for CLINs 1002 through 1010 above. In the event a requirement is identified under CLIN 1013, such requirement shall be ordered by the ACO on a “work request” basis pursuant to Section H-14. Hours shall be negotiated between the contractor and the ACO. Prices paid for this item shall be determined by multiplying the applicable hourly rate(s) set forth below times the hours agreed upon by the contractor and the ACO. The fixed, hourly rates set forth below include all charges for direct labor, fringe benefits and all other payroll additives, all indirect costs (including, but not limited to, overhead and G&A) and profit.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>EST QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL EST AMOUNT</u>
1013		Over & Above work which is within the scope of this contract but not specifically identified herein				
1013AA	**	Over and Above work in support of the Base Supply function (Tabs A and B)				
1013AA01		Regular Time Hours	20	HR	\$ 27.80	\$ 500.60
1013AA02		Overtime Hours	20	HR	38.41	692.40
1013AB	**	Over and Above work in support of the Motor Vehicle Mgmt function (Tabs A & C)				
1013AB01		Regular Time Hours	25	HR	24.67	587.00
1013AB02		Overtime Hours	25	HR	33.28	814.00
1013AC	**	Over and Above work in support of the Traffic Mgmt function (Tabs A and D)				
1013AC01		Regular Time Hours	25	HR	20.11	449.00
1013AC02		Overtime Hours	25	HR	25.89	607.25
1013AD		Reserved				
1013AE	**	RESERVED				
1013AF	**	Over and Above work in support of the Airfield Mgmt function (Tabs A and H)				
1013AF01		Regular Time Hours	20	HR	29.43	568.00
1013AF02		Overtime Hours	20	HR	42.27	798.80
1013AG		Reserved				

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>EST QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL EST AMOUNT</u>
1013AH		Reserved				

**(4) Reimbursable Direct Parts and Materials (Applicable to All PWS Tabs).** The price for CLIN 1014 is not included in CLINs 1002 through 1010 above. The contractor shall be reimbursed for direct parts and materials through CLIN 1014 in accordance with Section H-19.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
1014		Reimbursable Direct Parts and Materials as defined in Section H-19.			
1014AA	AM	Base Supply (Tabs A and B)	1	LO	\$ <u>21,521.60</u>
1014AB	AM	Motor Vehicle Mgmt (Tabs A and C)	1	LO	\$ <u>180,221.84</u>
1014AC	AM	Traffic Mgmt (Tabs A and D)	1	LO	\$ <u>15,017.88</u>
1014AD		Reserved			
1014AE	AM	Real Property Maintenance (Tabs A and F)	1	LO	\$ <u>587,668.20</u>
1014AF	AM	Airfield Management (Tabs A and H)	1	LO	\$ <u>8,000.00</u>
1014AG		Reserved			
1014AH		Reserved			
1014AJ	AM	RPS (Tab A and F)	<u>1</u>	LO	\$ <u>158,739.74</u>

**(5) Emergency, Contingency, and Surge Requirements (Applicable to All PWS Tabs (Except for Tab F)).** The price(s) for CLIN 1015 is not included in the firm, fixed prices of CLINs 1002 through 1010. In the event an emergency, contingency, or surge requirement is identified by the government, the contractor will be reimbursed under CLIN 1015 in accordance with Section H-21.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
1015	AN	Contractor support for Emergency, Contingency & Surge Requirements IAW Section C, PWS Tabs A through H	1	LO	\$ <u>11,900.00</u>

**(6) Reimbursable Travel Expenses** (Applicable to all PWS Tabs). The price for CLIN 1016 is not included in CLINs 1002 through 1010 above. The government will reimburse the Contractor for travel and per diem (including tuition, conference fees, etc.) expenses associated with contractor travel required by the government. Such reimbursement shall be made in accordance with the Joint Travel Regulations.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
1016	AP	Reimbursable expenses for government-required travel.	1	LO	\$ <u>17,950.00</u>

**B-4. ANNUAL OPTION II** (The 12 months immediately following Annual Option I). Option may be exercised on or before the last day of Annual Option I.

**(1) Firm, Fixed Price Monthly Services (Applicable to All PWS Tabs):**

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL AMOUNT</u>
2001		Reserved				

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL AMOUNT</u>
2002	AQ	Operation of the Base Supply function IAW Section C, PWS Tabs A & B	12	MO	\$ 77,183.63	\$ 926,203.56
2003	AQ	Operation of the Motor Vehicle Mgmt function IAW Section C, PWS Tabs A & C	12	MO	61,651.58	739,818.96
2004	AQ	Operation of the Traffic Mgmt function IAW Section C, PWS Tabs A & D	12	MO	19,323.66	231,883.92
2005		Reserved				
2006		Operation of the Real Property Maint function IAW Section C, PWS Tabs A & F				
2006AA	AW	RPM	1	LO	37,994.78	\$ 455,937.36
2006AB	AX	RPS	1	LO	31,086.65	\$ 373,039.80
2007		Reserved				
2008	AQ	Operation of the Airfield Mgmt function IAW Section C, PWS Tabs A & H	12	MO	13,278.84	159,346.08
2009		Reserved				
2010		Reserved				

**(2) Labor-Hour Service Call CLINs (Applicable only to PWS Tabs A and F).** The price for CLIN 2011 below is not included in the firm, fixed prices of CLINs 2002 through 2010 above. Work under this CLIN will be accomplished in accordance with PWS Tab F, Section C-5, and paid upon actual performance. Actual quantities of hours to be required are unknown. However, **for evaluation purposes only**, estimated quantities are listed in Section M-2, Evaluation Criteria. Offerors shall insert below the price proposed for each labor category listed, including one rate for Normal Duty Hours (NDH) and one rate for Overtime (O/T) for each labor category. Offerors are reminded these rates, including the O/T rates, must be in compliance with the Service Contract Act and Fair Labor Standards Act (FLSA). Overtime rates should be the actual loaded labor rate paid for overtime, in accordance with the FLSA, for each category. The fixed hourly rates under CLIN 2011 include all charges for direct labor, fringe benefits and all other payroll additives, all indirect costs (including, but not limited to, overhead and G & A), and profit. **NOTE: ONLY THE LABOR CATEGORIES LISTED BELOW SHALL PERFORM WORK UNDER THIS CLIN.**

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
2011		Service Calls/Projects IAW Section C, Tabs A & F			
2011AA	AR	RPM	1	LO	\$ 444,175.53
2011AB	AZ	RPS	1	LO	\$ 102,000.00
		<u>Labor Category</u>	<u>Hrly Rate (NDH)</u>	<u>Hrly Rate (O/T)</u>	
		Carpenter			
		Electrician - Interior			
		Electrician - Exterior			
		Plumber			
		Pipe Fitter			
		Grounds Maintenance Worker			
		Pavement Maintenance Worker			
		HVAC Specialist			
		Painter			
		Equipment Operator			
		Laborer			
		Roofer			
		Carpet Layer			

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
		Heavy Equipment Operator Hazardous Material Handler Environmental Technician			
2012		Reserved			

**(3) Over and Above Work (Applicable to all PWS Tabs).** The price of CLIN 2013 is not included in the firm, fixed prices set forth for CLINs 2002 through 2010 above. In the event a requirement is identified under CLIN 2013, such requirement shall be ordered by the ACO on a "work request" basis pursuant to Section H-14. Hours shall be negotiated between the contractor and the ACO. Prices paid for this item shall be determined by multiplying the applicable hourly rate(s) set forth below times the hours agreed upon by the contractor and the ACO. The fixed, hourly rates set forth below include all charges for direct labor, fringe benefits and all other payroll additives, all indirect costs (including, but not limited to, overhead and G&A) and profit.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>EST QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL EST AMOUNT</u>
2013		Over & Above work which is within the scope of this contract but not specifically identified herein				
2013AA		Over and Above work in support of the Base Supply function (Tabs A and B)				
2013AA01	AS	Regular Time Hours	59	HR	\$ 27.80	\$ 1,640.20
2013AA02	AS	Overtime Hours	62	HR	38.41	2,381.42
2013AB		Over and Above work in support of the Motor Vehicle Mgmt function (Tabs A & C)				
2013AB01	AS	Regular Time Hours	19	HR	24.67	468.73
2013AB02		Overtime Hours	330	HR	33.28	10,982.40
2013AC	AS	Over and Above work in support of the Traffic Mgmt function (Tabs A and D)				
2013AC01		Regular Time Hours	20	HR	20.11	402.20
2013AC02		Overtime Hours	73	HR	25.89	1,889.97
2013AD		Reserved				
2013AE		RESERVED				
2013AF		Over and Above work in support of the Airfield Mgmt function (Tabs A and H)				
2013AF01	AS	Regular Time Hours	5	HR	31.90	159.50
2013AF02	AS	Overtime Hours	50	HR	42.78	2,139.00
2013AG		Reserved				
2013AH		Reserved				

**(4) Reimbursable Direct Parts and Materials (Applicable to All PWS Tabs).** The price for CLIN 2014 is not included in CLINs 2002 through 2010 above. The contractor shall be reimbursed for direct parts and materials through CLIN 2014 in accordance with Section H-19.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
2014		Reimbursable Direct Parts and Materials IAW Section H-19.			
2014AA	BC	Base Supply (Tabs A and B)	1	LO	\$ 25,336.31
2014AB	BC	Motor Vehicle Mgmt (Tabs A and C)	1	LO	\$ 161,525.39



<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
2014AC	BC	Traffic Management (Tabs A and D)	1	LO	\$ <u>9,942.68</u>
2014AD		Reserved			
2014AE	BD	Real Property Maintenance (Tabs A and F)	1	LO	\$ <u>624,032.18</u>
2014AF	BC	Airfield Mgmt (Tabs A and H)	1	LO	\$ <u>3,459.09</u>
2014AG		Reserved			
2014AH		Reserved			
2014AJ	BE	RPS (Tab A and F)	1	LO	\$140,975.48

**(5) Emergency, Contingency, and Surge Requirements (Applicable to All PWS Tabs (Except for Tab F)).** The price(s) for CLIN 2015 is not included in the firm, fixed prices of CLINs 2002 through 2010. In the event an emergency, contingency, or surge requirement is identified by the government, the contractor will be reimbursed under CLIN 2015 in accordance with Section H-21.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
2015	AU	Contractor support for Emergency, Contingency & Surge Requirements IAW Section C, PWS Tabs A through H	1	LO	\$ <u>10,700.00</u>

**(6) Reimbursable Travel Expenses** (Applicable to all PWS Tabs). The price for CLIN 2016 is not included in CLINs 2002 through 2010 above. The government will reimburse the Contractor for travel and per diem (including tuition, conference fees, etc.) expenses associated with contractor travel required by the government. Such reimbursement shall be made in accordance with the Joint Travel Regulations.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
2016	AV	Reimbursable expenses for government-required travel. *(\$158,991.75) TO PAY WAGE INCREASE	1	LO	\$ <u>170,848.45 *</u>

**B-5. ANNUAL OPTION III** (The 12 months immediately following Annual Option II). Option may be exercised on or before the last day of Annual Option II.

**(1) Firm, Fixed Price Monthly Services (Applicable to All PWS Tabs):**

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL AMOUNT</u>
3001		Reserved				
3002	BK	Operation of the Base Supply function IAW Section C, PWS Tabs A and B	12	MO	\$ 84,352.03	\$1,012,224.36
3003	BK	Operation of the Motor Vehicle Mgmt function IAW Section C, PWS Tabs A & C	12	MO	66,283.00	795,396.00
3004	BK	Operation of the Traffic Mgmt function IAW Section C, PWS Tabs A and D	12	MO	21,190.14	254,281.68
3005		Reserved				
3006		Operation of the Real Property Maint function IAW Section C, PWS Tabs A & F				
3006AA	BH	RPM	1	MO	39,145.36	39,145.36

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL AMOUNT</u>
	BL		<u>11</u>	MO	39,988.77	479,865.24
3006AB	BM	3,850.00 RPS	<u>12</u>	MO	32,718.05	392,616.60
3007		Reserved				
3008	BK	Operation of the Airfield Mgmt function IAW Section C, PWS Tabs A and H	1	MO	13,760.14	13,760.14
			11	MO	18,315.14	201,466.54
3009		Reserved				
3010		Reserved				

**(2) Labor-Hour Service Call CLINs (Applicable only to PWS Tabs A and F).** The price for CLIN 3011 below is not included in the firm, fixed prices of CLINs 3002 through 3010 above. Work under this CLIN will be accomplished in accordance with PWS Tab F, Section C-5, and paid upon actual performance. Actual quantities of hours to be required are unknown. However, for evaluation purposes only, estimated quantities are listed in Section M-2, Evaluation Criteria. Offerors shall insert below the price proposed for each labor category listed, including one rate for Normal Duty Hours (NDH) and one rate for Overtime (O/T) for each labor category. Offerors are reminded these rates, including the O/T rates, must be in compliance with the Service Contract Act and Fair Labor Standards Act (FLSA). Overtime rates should be the actual loaded labor rate paid for overtime, in accordance with the FLSA, for each category. The fixed hourly rates under CLIN 3011 include all charges for direct labor, fringe benefits and all other payroll additives, all indirect costs (including, but not limited to, overhead and G & A), and profit. **NOTE: ONLY THE LABOR CATEGORIES LISTED BELOW SHALL PERFORM WORK UNDER THIS CLIN.**

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
3011		Service Calls/Projects IAW Section C, Tabs A & F			.
3011AA	BN	RPM	1	LO	\$519,000.00
3011AB	BP	RPS	1	LO	\$105,000.00
		<u>Labor Category</u>	<u>Hrly Rate (NDH)</u>	<u>Hrly Rate (O/T)</u>	
		Carpenter			
		Electrician - Interior			
		Electrician - Exterior			
		Plumber			
		Pipe Fitter			
		Grounds Maintenance Worker			
		Pavement Maintenance Worker			
		HVAC Specialist			
		Painter			
		Equipment Operator			
		Laborer			
		Roofer			
		Carpet Layer			
		Heavy Equipment Operator			
		Hazardous Material Handler			
		Environmental Technician			
3012		Reserved			

**(3) Over and Above Work (Applicable to all PWS Tabs).** The price of CLIN 3013 is not included in the firm, fixed prices set forth for CLINs 3002 through 3010 above. In the event a requirement is identified under CLIN 3013, such requirement shall be ordered by the ACO on a "work request" basis pursuant to Section H-14. Hours shall be negotiated between the contractor and the ACO. Prices paid for this item shall be determined by multiplying the applicable hourly rate(s) set forth below times the hours agreed upon by the contractor and the

ACO. The fixed, hourly rates set forth below include all charges for direct labor, fringe benefits and all other payroll additives, all indirect costs (including, but not limited to, overhead and G&A) and profit.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>EST QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL EST AMOUNT</u>
3013		Over & Above work which is within the scope of this contract but not specifically identified herein				
3013AA	BQ	Over and Above work in support of the Base Supply function (Tabs A and B)				
3013AA01		Regular Time Hours	59	HR	\$ 29.14	1,719.26
3013AA02		Overtime Hours	360	HR	40.12	14,443.20
3013AB	BQ	Over and Above work in support of the Motor Vehicle Mgmt function (Tabs A and C)				
3013AB01		Regular Time Hours	19	HR	26.14	496.66
3013AB02		Overtime Hours	165	HR	35.18	5,804.70
3013AC	BQ	Over and Above work in support of the Traffic Management function (Tabs A and D)				
3013AC01		Regular Time Hours	100	HR	21.78	2,178.00
3013AC02		Overtime Hours	400	HR	28.10	11,240.00
3013AD		Reserved				
3013AE		RESERVED				
3013AF	BQ	Over and Above work in support of the Airfield Mgmt function (Tabs A and H)				
3013AF01		Regular Time Hours	15	HR	33.45	501.75
3013AF02		Overtime Hours	80	HR	44.79	3,583.20
3013AG		Reserved				
3013AH		Reserved				

**(4) Reimbursable Direct Parts and Materials (Applicable to All PWS Tabs).** The price for CLIN 3014 is not included in CLINs 3002 through 3010 above. The contractor shall be reimbursed for direct parts and materials through CLIN 3014 in accordance with Section H-19.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
3014		Reimbursable Direct Parts and Materials as defined in Section H-19.	1	LO	\$ _____
3014AA	BR	Base Supply (Tabs A and B)	1	LO	\$ <u>10,290.00</u>
3014AB	BR	Motor Vehicle Mgmt (Tabs A and C)	1	LO	\$ <u>198,735.00</u>
3014AC	BR	Traffic Management(Tabs A and D)	1	LO	\$ <u>10,500.00</u>
3014AD		Reserved			
3014AE	BT	Real Property Maintenance (Tabs A and F)	1	LO	\$ <u>579,000.00</u>
3014AF	BR	Airfield Management (Tabs A and H)	1	LO	\$ <u>3,360.00</u>
3014AG		Reserved			
3014AH		Reserved			
3014AJ	BS	RPS (Tabs A and F)	1	LO	\$ 157,000.00

**(5) Emergency, Contingency, and Surge Requirements. (Applicable to All PWS Tabs (Except for Tab F)).** The price(s) for CLIN 3015 is not included in the firm, fixed prices of CLINs 3002 through 3010. In the event an emergency, contingency, or surge requirement is identified by the government, the contractor will be reimbursed under CLIN 3015 in accordance with Section H-21.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
3015	BU	Contractor support for Emergency, Contingency & Surge Requirements IAW Section C, PWS Tabs A through H	1	LO	\$ <u>11,235.00</u>

**(6) Reimbursable Travel Expenses** (Applicable to all PWS Tabs). The price for CLIN 3016 is not included in CLINs 3002 through 3010 above. The government will reimburse the Contractor for travel and per diem (including tuition, conference fees, etc.) expenses associated with contractor travel required by the government. Such reimbursement shall be made in accordance with the Joint Travel Regulations.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
3016	BV	Reimbursable expenses for government-required travel.	1	LO	\$ <u>32,441.46</u>

**B-6. ANNUAL OPTION IV** (The 12 months immediately following Annual Option III). Option may be exercised on or before the last day of Annual Option III.

**(1) Firm, Fixed Price Monthly Services** (Applicable to All PWS Tabs):

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL AMOUNT</u>
4001		Reserved				
4002	**	Operation of the Base Supply function IAW Section C, PWS Tabs A and B	12	MO	\$ 80,091.96	961,103.52
4003	**	Operation of the Motor Vehicle Mgmt function IAW Section C, PWS Tabs A & C	12	MO	64,329.58	771,954.96

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL AMOUNT</u>
4004	**	Operation of the Traffic Mgmt function IAW Section C, PWS Tabs A and D	12	MO	20,675.66	248,107.92
4005		Reserved				
4006		Operation of the Real Property Maint function IAW Section C, PWS Tabs A & F				
4006AA	**	RPM	12	MO	38,933.03	467,196.36
4006AB	**	RPS	12	MO	31,854.31	382,251.72
4007		Reserved				
4008	**	Operation of the Airfield Mgmt function IAW Section C, PWS Tabs A and H	12	MO	12,878.66	154,543.92
4009		Reserved				
4010		Reserved				

**(2) Labor-Hour Service Call CLINs (Applicable only to PWS Tabs A and F).** The price for CLIN 4011 below is not included in the firm, fixed prices of CLINs 4002 through 4010 above. Work under this CLIN will be accomplished in accordance with PWS Tab F, Section C-5, and paid under actual performance. Actual quantities of hours to be required are unknown. However, **for evaluation purposes only**, estimated quantities are listed in Section M-2, Evaluation Criteria. Offerors shall insert below the price proposed for each labor category listed, including one rate for Normal Duty Hours (NDH) and one rate for Overtime (O/T) for each labor category. Offerors are reminded these rates, including the O/T rates, must be in compliance with the Service Contract Act and Fair Labor Standards Act (FLSA). Overtime rates should be the actual loaded labor rate paid for overtime, in accordance with the FLSA, for each category. The fixed hourly rates under CLIN 4011 include all charges for direct labor, fringe benefits and all other payroll additives, all indirect costs (including, but not limited to, overhead and G & A), and profit. **NOTE: ONLY THE LABOR CATEGORIES LISTED BELOW SHALL PERFORM WORK UNDER THIS CLIN.**

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
4011	**	Service Calls/Projects IAW Section C, Tabs A & F	1	LO	\$ <u>          **          </u>
		<u>Labor Category</u>	<u>Hrly Rate (NDH)</u>	<u>Hrly Rate (O/T)</u>	
		Carpenter			
		Electrician - Interior			
		Electrician - Exterior			
		Plumber			
		Pipe Fitter			
		Grounds Maintenance Worker			
		Pavement Maintenance Worker			
		HVAC Specialist			
		Painter			
		Equipment Operator			
		Laborer			
		Roofer			
		Carpet Layer			
		Heavy Equipment Operator			
		Hazardous Material Handler			
		Environmental Technician			
4012		Reserved			

**(3) Over and Above Work** (Applicable to all PWS Tabs). The price of CLIN 4013 is not included in the firm, fixed prices set forth for CLINs 4002 through 4010 above. In the event a requirement is identified under CLIN 4013, such requirement shall be ordered by the ACO on a "work request" basis pursuant to Section H-14. Hours shall be negotiated between the contractor and the ACO. Prices paid for this item shall be determined by multiplying

the applicable hourly rate(s) set forth below times the hours agreed upon by the contractor and the ACO. The fixed, hourly rates set forth below include all charges for direct labor, fringe benefits and all other payroll additives, all indirect costs (including, but not limited to, overhead and G&A) and profit.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>EST QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL EST AMOUNT</u>
4013		Over & Above work which is within the scope of this contract, but not specifically identified herein				
4013AA	**	Over and Above work in support of the Base Supply function (Tabs A and B)				
4013AA01		Regular Time Hours	20	HR		
4013AA02		Overtime Hours	20	HR		
4013AB	**	Over and Above work in support of the Motor Vehicle Mgmt function (Tabs A and C)				
4013AB01		Regular Time Hours	25	HR		
4013AB02		Overtime Hours	25	HR		
4013AC	**	Over and Above work in Mgmt support of the Traffic function (Tabs A and D)				
4013AC01		Regular Time Hours	25	HR		
4013AC02		Overtime Hours	25	HR		
4013AD		Reserved				
4013AE	**	RESERVED				
4013AF	**	Over and Above work in support of the Airfield Mgmt function (Tabs A and H)				
4013AF01		Regular Time Hours	20	HR		
4013AF02		Overtime Hours	20	HR		
4013AG		Reserved				
4013AH		Reserved				

**(4) Reimbursable Direct Parts and Materials (Applicable to All PWS Tabs).** The price for CLIN 4014 is not included in CLINs 4002 through 4010 above. The contractor shall be reimbursed for direct parts and materials through CLIN 4014 in accordance with Section H-19.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
4014		Reimbursable Direct Parts and Materials as defined in Section H-19.			
4014AA	**	Base Supply (Tabs A and B)	1	LO	\$ **
4014AB	**	Motor Vehicle Mgmt (Tabs A and C)	1	LO	\$ **
4014AC	**	Traffic Management (Tabs A and D)	1	LO	\$ **
4014AD		Reserved			
4014AE	**	Real Property Maintenance (Tabs A and F)	1	LO	\$ **
4014AF	**	Airfield Management (Tabs A and H)	1	LO	\$ **
4014AG		Reserved			
4014AH		Reserved			
4014AJ	**	RPS (Tabs A and F)	1	LO	\$

**(5) Emergency, Contingency, and Surge Requirements (Applicable to All PWS Tabs (Except for Tab F)).** The price(s) for CLIN 4015 is not included in the firm, fixed prices of CLINs 4002 through 4010. In the event an emergency, contingency, or surge requirement is identified by the government, the contractor will be reimbursed under CLIN 4015 in accordance with Section H-21.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
4015	**	Contractor support for Emergency, Contingency & Surge Requirements IAW Section C, PWS Tabs A through H	1	LO	\$ <u>          **          </u>

**(6) Reimbursable Travel Expenses** (Applicable to all PWS Tabs). The price for CLIN 4016 is not included in CLINs 4002 through 4010 above. The government will reimburse the Contractor for travel and per diem (including tuition, conference fees, etc.) expenses associated with contractor travel required by the government. Such reimbursement shall be made in accordance with the Joint Travel Regulations.

<u>CLIN</u>	<u>ACRN</u>	<u>SUPPLIES/SERVICES</u>	<u>QTY</u>	<u>UNIT</u>	<u>TOTAL AMOUNT</u>
4016	**	Reimbursable expenses for government-required travel.	1	LO	\$ <u>          **          </u>

NOTE: AN OPTION IS CONSIDERED TO HAVE BEEN EXERCISED AT THE TIME THE GOVERNMENT DEPOSITS WRITTEN NOTIFICATION TO THE CONTRACTOR IN THE MAIL.

## **B-7. CLAUSES AND PROVISIONS**

(a) Clauses and provisions from the Federal Acquisition Regulations (FAR) and supplements thereto are incorporated into this document by reference and in full text. Those incorporated by reference have the same force and effect as if they were given in full text.

(b) Clauses and provisions in this document will be numbered in sequence, but will not necessarily appear in consecutive order.

(c) Sections K, L, M will be physically removed from any resultant award, but will be deemed to be incorporated, by reference, in that award.

## **SECTION C**

### **DESCRIPTION/SPECIFICATIONS/WORK STATEMENT**

#### **C-1. DESCRIPTION/SPECIFICATIONS/WORK STATEMENT**

Work called for under the Contract Line Item Numbers (CLINs) in Section B shall be performed in accordance with the following:

<u>CLINS</u>	<u>DESCRIPTION/SPECIFICATIONS/WORK STATEMENT</u>
ALL	Performance Work Statement (PWS) dated 04 May 00, which is Attachment 1 hereto. NOTE: Any commitments made in the contractor's technical proposal which exceed the minimum requirements of the PWS contained in this RFP may be incorporated into this section of any resultant contract or may be reflected in a revised PWS.



## **SECTION E**

### **INSPECTION AND ACCEPTANCE**

#### **E-1. REQUIREMENTS FOR DATA ACCEPTANCE**

a. The contractor shall be responsible for establishing a method acceptable to the government for tracking all data item submissions as indicated in Technical Exhibit 4 of each function and incorporated elsewhere in this contract. Complete records of all submissions by the contractor shall be maintained and made available to the government during contract performance. The contractor may submit data items in either hard copy or by electronic means.

b. When approval is required and unless limits are specified in the data item or elsewhere in the contract, the ACO shall accept and/or furnish written comments to the Contractor within thirty (30) calendar days after receipt of each data item. Upon written communication, this date may be extended by mutual agreement between the parties. Contractor corrections/resubmittals resulting from Government comments shall be accomplished within fifteen (15) calendar days after receipt of the ACO's notification. Technical acceptance (or rejection) will be provided to the ACO by the government office of primary responsibility. Contractual acceptance (or rejection) will be provided to the contractor by the ACO based on the technical acceptance (or rejection) received from the government office of primary responsibility.

c. When approval is not required, the Government reserves the right to reject data submittals and require correction/resubmittal if the Government determines that data are inaccurate, incomplete or otherwise deficient, notwithstanding that the ACO may have previously acknowledged receipt of the data. Rejected data items, with Government comments, will be returned by the ACO to the contractor within thirty (30) calendar days after receipt of each data item. Upon written communication, this date may be extended by mutual agreement between the parties. Contractor corrections/resubmittals resulting from Government comments shall be accomplished within fifteen (15) calendar days after receipt of the ACO's notification.

#### **E-2. 52.246-3 INSPECTION OF SUPPLIES -COST REIMBURSEMENT (Mar 2001)**

#### **E-3. 52.246-4 INSPECTION OF SERVICES -FIXED-PRICE (AUG 1996)**

#### **E-4. 52.246-5 INSPECTION OF SERVICES -COST REIMBURSEMENT (APR 1984)**

#### **E-5. 52.246-6 INSPECTION - TIME AND MATERIALS AND LABOR HOUR (Mar 2001)**

## **SECTION F**

### **DELIVERIES OR PERFORMANCE**

**F-1. PLACE OF PERFORMANCE.** All services are to be performed at the following location(s):  
**YOUNGSTOWN ARS, OH**

**F-2. PERIOD OF PERFORMANCE.** Performance under this contract shall be from 01 Jun 00 through 30 Sep 01, except as may be extended by exercise of option.

#### **F-3. 52.242-15 STOP WORK ORDER (AUG 1989)**

#### **F-4. 52.242-17 GOVERNMENT DELAY OF WORK (APR 1984)**

**SECTION G**  
**CONTRACT ADMINISTRATION DATA**

**G-1. AFFARS 5352.232-9000 REMITTANCE ADDRESS**

**(MAY 1996)**

If the remittance address is different from the mailing address, enter the remittance address below. Failure to provide this information may impact payment.

Wachovia Bank, N.A.

Reference: Griffin Services, Inc.

Electronic Funds Transfer (ACH)

ABA #: 06000010

Account #: 13025687

**G-2. ALLOTMENT OF FUNDS**

a. The Government reserves the right to unilaterally increase or decrease the funds allotted herein for CLINs 0011-0016 and corresponding option CLINs by Change Order to the basic contract, citing this Section G-2 as the authority for the modification.

b. The contractor shall notify the Government in writing at the earliest practicable time, whenever it believes that the cost expected to be incurred for each CLIN, numbers 0011-0015 and the corresponding option CLINs, within the succeeding thirty (30) days will exceed 85% of the amount stated in the Schedule, as modified. The contractor shall not perform work which will result in exceeding 100% of the amount stated in the Schedule, as modified.

**G-3. INVOICE REQUIREMENTS**

a. Invoices (3 copies) shall be submitted monthly, not later than the 15th of the month, for work performed or reimbursable purchases (including travel and/or training) occurring during the previous month. Invoices shall be in the format described below.

(1) The firm, fixed price for each such CLIN shall be separately identified.

(2) Charges for service calls performed under Tab F, Real Property Maintenance, shall be separately identified on the invoice, sorted by service call number. The invoice shall contain charges only for service calls completed (including update of WIMS) during the preceding month. The invoice shall not contain charges for partial service calls, e.g., only labor, only materials, partial labor, partial materials, or any combination thereof, which constitutes partial billing of a service call. Invoices containing charges for any service call(s) which do not match the information contained in WIMS for the same service call will not be paid. At the ACO's discretion, the entire invoice may be returned to the contractor for resubmission after update of WIMS or the ACO may make partial payment of the invoice and request resubmission of any partial billing.

(3) Charges for Over-and-Above (O&A) CLINs shall be separately identified by sub-CLIN.

(4) Charges for Reimbursable Parts and Materials (including equipment and/or training) shall be separately identified by functional area (Tab B, Tab C, Tab F, etc.).

(5) Charges for Emergency, Contingency, and Surge Requirements performed shall be separately identified under the appropriate CLINs.

(6) Charges for Travel performed shall be separately identified under the appropriate CLINs.

b. The contractor shall not include on its invoice charges for reimbursable parts, materials, equipment and/or training, (including travel) unless said charges were authorized by the government in accordance with contract requirements. Proof of the authorization shall be retained on file at the base and subject to government audit at any time.

**G-4. ACCOUNTING AND APPROPRIATION DATA:**

AA: 5713740 541 6240 C38784 01 57020 503000  
COST 000000000000  
CODE:  
AMOUNT: \$1,994,098.59

AB: 5713740 541 6240 C34430 01 57020 503000  
COST 000000000000  
CODE:  
AMOUNT: \$1,188,051.92

AC: 5713740 541 6240 C38784 57060 55396F 503000 F25700  
COST 000000000000  
CODE:  
AMOUNT: \$8,378.00

AD: 5713740 541 6240 C38784 01 57060 503000  
COST 000000000000  
CODE:  
AMOUNT: \$23.74

AE: 5713740 541 6240 C38784 01 57070 503000  
COST 000000000000  
CODE:  
AMOUNT: \$127,036.35

AF: 5713740 541 6240 C34430 01 57070 503000  
COST 000000000000  
CODE:  
AMOUNT: \$568,433.49

AG: 5713740 541 6240 C34430 010000 57070 55378F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$28,000.00

AH: 5713740 541 6240 C38784 01 57080 503000  
COST 000000000000  
CODE:  
AMOUNT: \$5,635.13

AJ: 5713740 541 6240 C01010 01 57090 503000  
COST 000000000000  
CODE:  
AMOUNT: \$9,145.92

AK: 5723740 542 6240 C38784 010000 57020 55396F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$2,758,752.60

AL: 5723740 542 6240 C38784 0000 57020 55396F 503000 F25700  
COST 000000000000  
CODE:  
AMOUNT: \$112,020.96

AM: 5723740 542 6240 C34430 01000 57050 52578F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$309,584.61

	CLIN	JOB ORDER	FUNDS EXP. DATE	FUNDED QTY	FUNDED AMT
AN:	5723740	542 6240 C34430	0000 57050 55396F 503000 F25700		
COST	000000000000				
CODE:					
AMOUNT:	\$204,100.08				

AP: 5723740 542 6240 C38784 010000 57060 55396F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$10,848.07

AQ: 5723740 542 6240 C38784 0000 57060 55396F 503000 F25700  
COST 000000000000  
CODE:  
AMOUNT: \$1,037.07

AR: 5723740 542 6240 C38784 010000 57070 55396F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$865,564.46

AS: 5723740 542 6240 C38784 0000 57070 55396F 503000 F25700  
COST 000000000000  
CODE:  
AMOUNT: \$36,515.54

AT: 5723740 542 6240 C38784 010000 57070 55396F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$53,242.28

AU: 5723740 542 6240 C38784 010000 57080 55396F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$1,050.76

AV: 5723740 542 6240 C01010 010000 57090 55396F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$17,821.14

AW: 5733740 543 6240 C38784 010000 57020 55396F 503000 F25700  
COST 000000000000  
CODE:  
AMOUNT: \$2,155,715.55

AX: 5733740 543 6240 C34430 010000 57020 52578F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$467,206.68

AY: 5733740 543 6240 C34430 010000 57050 52579F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$382,260.12

AZ: 5733740 543 6240 C34430 010000 57050 55396F 503000 F25700  
COST 000000000000  
CODE:  
AMOUNT: \$444,175.53

BA: 5733740 543 6240 C34430 020000 57050 52578F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$102,145.50

BB: 5733740 543 6240 C38784 0000 57060 55396F 503000 F25700  
COST 000000000000  
CODE:  
AMOUNT: \$38,287.14

BC: 5733740 543 6240 C38784 0000 57070 55396F 503000 F25700  
COST 000000000000  
CODE:  
AMOUNT: \$200,263.47

BD: 5733740 543 6240 C34430 010000 57070 52578F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$641,032.18

BE: 5733740 543 6240 C34458 010000 57070 52579F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$140,975.48

BF: 5733740 543 6240 C38784 010000 57070 55396F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$25,000.00

BG: 5733740 543 6240 C38784 010000 57070 55396F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$18,700.00

BH: 5733740 543 6240 C38784 0000 57080 55396F 503000 F25700  
COST 000000000000  
CODE:  
AMOUNT: \$4,233.29

BJ: 5733740 543 6240 C38784 0000 57090 55396F 503000 F25700  
COST 000000000000  
CODE:  
AMOUNT: \$32,791.75

BK: 5743740 544 6240 C38784 010000 57020 55396F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$2,277,128.72

BL: 5743740 544 6240 C34430 010000 57020 52578F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$483,715.24

BM: 5743740 544 6240 C34458 010000 57020 55979F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$392,616.60

BN: 5743740 544 6240 C34430 010000 57050 52578F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$519,000.00

BP: 5743740 544 6240 C34458 010000 57050 55979F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$105,000.00

BQ: 5743740 544 6240 C38784 010000 57060 55396F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$39,966.77

BR: 5743740 544 6240 C38784 010000 57070 55396F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$222,885.00

BS: 5743740 544 6240 C34430 010000 57070 52578F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$579,000.00

BT: 5743740 544 6240 C34458 010000 57070 55979F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$157,000.00

BU: 5743740 544 6240 C38784 010000 57080 55396F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$11,235.00

BV: 5743740 544 6240 C01010 010000 57090 55396F 503000 FB6656  
COST 000000000000  
CODE:  
AMOUNT: \$32,441.46

## SECTION H

### SPECIAL CONTRACT REQUIREMENTS

#### **H-1. 5352.223-9000 ELIMINATION OF USE OF CLASS I OZONE DEPLETING SUBSTANCES (ODS) (IAW AFFARS 5323.890-7) MAY 1996**

(a) It is Air Force policy to preserve mission readiness while minimizing dependency on Class I Ozone Depleting Substances (ODS), and their release into the environment, to help protect the Earth's stratospheric ozone layer.

(b) Unless a specific waiver has been approved, Air Force procurements: (1) May not include any specification, standard, drawing, or other document that requires the use of a Class I ODS in the design, manufacture, test, operation, or maintenance of any system, subsystem, item, component or process; and (2) may not include any specification, standard, drawing, or other document that establishes a requirement that can only be met by use of a Class I ODS.

(c) For the purposes of Air Force policy, the following are Class I ODS: (1) Halons: 1011, 1202, 1211, 1301 and 2402; (2) Chlorofluorocarbons (CFCs): CFC-11, CFC-12, CFC-13, CFC-111, CFC-112, CFC-113, CFC-114, CFC-115, CFC-211, CFC-212, CFC-213, CFC-214, CFC-215, CFC-216, and CFC-217, and the blends R-500, R-501, R-502, and R-503; and (3) Other Controlled Substances: Carbon Tetrachloride, Methyl Chloroform, and Methyl Bromide.

(d) The Air Force has reviewed the requirements specified in this contract to reflect this policy. Where considered essential, specific approval has been obtained to require use of the following substances:

<u>Substance</u>	<u>Application/Use</u>	<u>Quantity (lbs)</u>
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None

To assist the Air Force in implementing this policy, the offeror/contractor is required to notify the contracting officer if any Class I ODS not specifically listed above is required in the performance of this contract.

**H-2. 5352.223-9001 HEALTH AND SAFETY ON GOVERNMENT INSTALLATIONS JUN 1997  
(IAW AFFARS 5323.9002)**

(a) In performing work under this contract on a Government installation, the contractor shall:

- (1) Comply with the specific health and safety requirements established by this contract;
- (2) Comply with the health and safety rules of the Government installation that concern related activities not directly addressed in this contract;
- (3) Take all reasonable steps and precautions to prevent accidents and preserve the health and safety of contractor and Government personnel performing or in any way coming in contact with the performance of this contract; and
- (4) Take such additional immediate precautions as the contracting officer may reasonably require for health and safety purposes.

(b) The contracting officer may, by written order, direct Air Force Occupational Safety and Health Standards (AFOSH) and/or health/safety standards as may be required in the performance of this contract and any adjustments resulting from such direction will be in accordance with the changes clauses of this contract.

(c) Any violation of these health and safety rules and requirements, unless promptly corrected as directed by the contracting officer, shall be grounds for termination of this contract in accordance with the Default clause of this contract.

**H-3. 5352.242-9000 CONTRACTOR ACCESS TO AIR FORCE INSTALLATIONS MAY 1996  
(IAW AFFARS 5342.490-1)**

(a) The contractor shall obtain from the issuing base pass and registration office vehicle registration for all contractor employee vehicles driven on the Air Force installation(s) cited in the contract. The contractor shall provide contractor employees with photo identification cards/badges. Contractor personnel are required to wear or prominently display identification badges while visiting or performing work on the installation. Controlled/restricted area badges shall be obtained from the issuing base pass and registration office for personnel requiring access to the flight line or other controlled/restricted areas.

(b) The contractor shall submit a written request on company letterhead to the contracting officer listing the following: contract number, location of work site, start and stop dates, and names of employees and subcontractor employees needing access to the base. The letter will also specify the individual(s) authorized to sign for a request for controlled/restricted area badges or vehicle registration. The contracting officer will endorse the request and forward it to the issuing base pass and registration office or security police for processing. When reporting to the registration office, the authorized contractor individuals(s) should provide a valid driver's license, current vehicle registration, and valid vehicle insurance certificate to obtain a vehicle registration.

(c) During performance of the contract, the contractor shall be responsible for providing required identification for newly assigned personnel and for prompt receipt of all identification cards/badges and return of vehicle registration for any employee who no longer requires access to the work site.

(d) When work under this contract requires unescorted entry to controlled or restricted areas, the contractor shall comply with AFI 31-209, the Air Force Resource Protection Program, and AFI 31-501, Personnel Security Program Management, as applicable.

(e) Upon completion or termination of the contract, the prime contractor shall obtain all identification cards/badges issued to employees and subcontractor employees. Controlled/restricted area badges shall be returned to the issuing office.

(f) Prior to submitting an invoice for final payment, the prime contractor shall obtain a clearance certification from the issuing office which states all controlled/restricted area badges and vehicle registration forms have been turned in, accounted for, or transferred to a follow-on contract. This certification shall be submitted to the contracting officer prior to submission of the final invoice for payment.

(g) Failure to comply with these requirements may result in withholding of final payment,

**H-4. 5352.204-9100 VEHICLE OPERATION AND REGISTRATION DEC 1994**  
**(AFRC) (IAW AFRC FARS 5304.103)**

Security Police, Pass and Registration Section, requires that all personnel entering the base by motor vehicle register their vehicle at Pass and Registration.

**H-5. 5352.228-9102 REQUIRED INSURANCE NOV 1997**  
**(AFRC) (IAW AFRCFARS 5328.310(b))**

Reference FAR clause entitled "Insurance..." the Contractor shall, at its own expense, procure and thereafter maintain the following kinds of insurance with respect to performance under the contract.

(a) Workers' Compensation and Employers Liability Insurance as required by law except that if this contract is to be performed in a State which does not require or permit private insurance, then compliance with the statutory or administrative requirements in any such State will be satisfactory. The required Workers' Compensation insurance shall extend to cover employer's liability for accidental bodily injury or death and for occupational disease with a minimum liability limit of \$100,000.

(b) General Liability Insurance. Bodily injury liability insurance, in the minimum limits of \$500,000 per occurrence, shall be required on the comprehensive form of policy.

(c) Automobile Liability Insurance. The insurance shall be required on the comprehensive form of policy and shall provide bodily injury liability and property damage liability covering the operation of all automobiles used in connection with the performance of the contract. At least the minimum limits of \$200,000 per occurrence for property damage shall be and \$500,000 per occurrence for bodily injury and \$20,000 per occurrence for property damage shall be required.

**H-6. 5352.228-9100 CERTIFICATION OF COMPLIANCE WITH CONTRACT JAN 1998**  
**(AFRC) INSURANCE REQUIREMENTS**  
**(IAW AFRCFARS 5328.310(a))**

The contractor shall complete and submit the following certification acknowledging compliance with contract insurance requirements prior to issuance of the notice to proceed (construction) or beginning performance (all other).

Acknowledge and Certification of Compliance with  
Contract Insurance Requirements Certificate  
Contract No F09634-00-C0003

The undersigned Contractor hereby acknowledges that he has read and understands the insurance requirements specified in this contract and hereby certifies (1) that such insurance shall be maintained in at least the amounts and types as stated in FAR 28.307-2 and during any modifications and/or time extensions granted thereto; (2) that the required insurance policies shall contain an endorsement to the effect that any cancellation of material changes adversely affecting the Government's interest shall not be effective for such period as the laws of the State in which this contract is to be performed prescribe, or until thirty (30) days after the insurer or contractor gives written notice to the Contracting Officer, whichever period is longer; (3) that Ohio Worker's Compensation Insurance, or letter of reciprocal agreement with another state, shall be maintained on this contract for and during the entire performance period and for any modifications and/or time extensions granted thereto; (4) that a copy of all subcontractor's proofs



of required insurance shall be maintained and shall be made available to the Contracting Officer upon request. This agreement shall be a part of subject contract and shall be legally binding and enforceable at law.

<u>INSURANCE COMPANY(S):</u>	<u>CONTRACTOR:</u>
NAME: _____	_____ Company Name
ADDRESS: _____	_____ (Typed POC Name and Title)
POLICY #: _____	_____ (Address)
TELEPHONE #: _____	_____ (Date)
	_____ (Authorized Signature)

**H-7. 5352.237-9101 RIGHTS OF THE GOVERNMENT TO PERFORM DEC 1994**  
**(AFRC) FUNCTIONS WITH ITS OWN PERSONNEL**  
**(IAW AFRCFARS 5337.110(b))**

(a) The Government reserves the right to perform or supplement performance of contract functions with Government personnel during periods of disaster, war, emergencies, police actions, and acts of God.

(b) The Government reserves the right to take over performance of the contract in the event of a labor strike by the Contractor's employees which impairs the Contractor's ability to satisfactorily perform the contract. In such event, the services shall be performed exclusively by government employees and not a mix of Government and nonstriking contractor employees. Under such circumstances and at the direction of the Contracting Officer, the Contractor agrees to remove its nonstriking force from the performance site and not to interfere in any way with Government performance. The Contractor further agrees under such circumstances to permit the Government to use any essential contractor-furnished property. The Government will equitably compensate the contractor for use of such property.

(c) Such performance described in paragraph (a) above will not constitute a Breach of Contract by the Government within the meaning of FAR 52.249-8, Default (Fixed-Price Supply and Service).

(d) In the event contract functions are performed by Government personnel, the Government shall be entitled to a pro-rata decrease in contract price for the period of time such services are performed.

**H-8. 5352.237-9102 PERMITS AND LICENSES DEC 1994**  
**(AFRC) (IAW AFRCFARS 5337.110 (c))**

In performance of work hereunder, the Contractor shall procure and keep effective all necessary permits and licenses required by the Federal, State, or local Government, or subdivision thereof, or of any other duly constituted public authority, and shall obey and abide by all applicable laws, regulations, and ordinances.

**H-9. 5352.204-9102 CLAUSES AND PROVISIONS JAN 1998**  
**(AFRC)**

(a) Clauses and provisions in this document will be numbered in sequence, but will not necessarily appear in consecutive order.

(b) By signature on this contractual document, the contractor certifies that the Representation and Certifications previously submitted or returned herewith are current and applicable and are hereby incorporated by reference.

**H-10. PREPERFORMANCE CONFERENCE**

The Contractor will be required to attend a preperformance conference during the orientation phase of the contract. The purpose of this conference is to review all contract requirements and establish contact points and channels of communication. The Administrative Contracting Officer will chair the conference and prepare/publish minutes to record the discussions that take place during the conference.

**H-11. SERVICE CONTRACT ACT**  
**(Applies to all CLINs except 0014 and 0016 and the corresponding option CLINs.)**

This contract is subject to the Service Contract Act of 1965, as amended. The applicable wage determination (No. 94-2415, Rev. No. 16) of the Secretary of Labor is attached. (See Attachment 2). Price adjustments to the wage rates and fringe benefits will be handled IAW FAR 52.222-43.

**H-12. Reserved**

**H-13. GOVERNMENT PROPERTY**

a. In accordance with the contract clause entitled "Government Property (Fixed-Price Contracts)", the supplies, equipment, facilities and other property identified in the Performance Work Statement, shall be provided for use in the performance of this contract.

b. The FOB point for Government Furnished Property is destination.

c. The Contractor hereby agrees that such Government furnished supplies, equipment, facilities and other property as may be furnished on this contract will not be utilized in performance of any other Government contract, sub-contract or commercial work, unless prior written approval is obtained from the ACO.

**H-14. OVER AND ABOVE WORK PROCEDURES**

a. Upon request by the Administrative Contracting Officer (ACO) or upon identification by the contractor of necessary over and above effort, the contractor shall prepare written work request proposals and submit to the ACO. As a minimum, the proposals must reference the contract number, be serially numbered, include a description of the over and above effort required, identify the number of regular-time and/or overtime hours as well as the type and cost of materials required, specify the estimated period for completion, and specify any impact to the contract delivery schedule. The ACO, in coordination with the QAE or FAC, will verify the need for the proposed work, ensure the effort is outside the basic contract requirements, and evaluate the reasonableness of proposed labor hours and the necessity of the proposed materials. (Note that while materials are evaluated in this over and above process, all material costs will be reimbursed under CLIN 0014).

b. As a rule, the ACO will negotiate all over and above effort prior to authorizing the contractor to proceed. This authorization, which must be provided in writing, will express the agreed-to-labor hours, approved materials, and performance period for the work request. For those actions which cannot be definitized prior to the date of required performance, the ACO may authorize the contractor to commence performance up to completion of 40% of the work, at which point the contractor shall cease performance until negotiations are completed. Failure to agree upon a reasonable price shall be considered a question of fact subject to the "Disputes" clause of the contract. Undefined work request proposal shall be definitized by the use of Standard Form 30.

c. Fixed Hourly Rate Items. The price negotiated by the ACO shall be based on "hands-on" labor hours multiplied by the contract fixed hourly rate. The fixed hourly rate includes charges for "hands-on" labor cost; any labor cost not included in the definition of "hands-on" labor for which the contractor accounts as direct labor; burdens; general and administration expenses; other allowable costs; and profit. The fixed hourly rate does not include direct parts and materials.

d. "Hands-on" labor hours are limited to that labor performed by personnel actually engaged in the direct performance or work required. "Hands-on" labor shall not include any labor performed by support or supervisory type personnel, such as, but not limited: timekeepers, payroll clerks, purchasing, materials handling, quality control, storing and issuing personnel. Quality control personnel are considered as those personnel who apply standards to finished work/products to determine that finished production work is serviceable in all respects.

e. At any time during contract performance, when sufficient data becomes available on a repetitive task being performed in the fixed hourly rate category, either the contractor or the Government may request a negotiation to establish a firm fixed-price (fixed-price CLIN) for that item for the remaining life of the contract.

**H-15. Reserved**

**H-16. Reserved**

**H-17. Reserved**

**H-18. DEFINITION – DIRECT PARTS AND MATERIALS**

"Direct Parts, Materials, and Equipment" are those parts, materials or equipment purchased, supplied, manufactured, or fabricated by the contractor for the purpose of performing the services required by this contract. The contractor shall be reimbursed for the actual costs of direct parts, materials, and equipment required in the performance of the contract, and approved in writing by the FAC/AO, except as expressly stated below. "Direct Parts, Materials, and Equipment" shall not include parts, materials or equipment wherein the cost of such is otherwise covered in the indirect rates used in determining the fixed prices under this contract. "Direct Parts, Materials, and Equipment" shall include equipment rental, and subcontract work, when specifically authorized and approved in writing by the FAC/AO and performed under the PWS. When applicable in accordance with FAR 52.244-2, Subcontracts, the Contractor shall obtain prior consent from the Contracting Officer before placing a subcontract. Reimbursement will be made only for those subcontract costs outside the normal scope of the fixed monthly price and labor-hour CLINs. Under no circumstances shall payment be made for the same labor under (insert applicable CLINs). Reimbursement for subcontract work will allow for reimbursement of general and administrative expenses at the rates proposed for the fixed price line items included in the contractor's final proposal revision submitted in response to the solicitation. The Contractor is totally responsible for subcontract work, including quality and timeliness. Reimbursement by the Government shall not include any penalties or premium rental which occurred due to the Contractor's actions or inaction in not returning the equipment in a timely manner. Likewise, the Government will not reimburse the contractor for any damages caused to rental equipment due to negligence of the contractor or its employees.

**H-19. REIMBURSABLE DIRECT PARTS AND MATERIALS  
(Applies to CLINs 0014 and the corresponding option CLINs)**

a. To the extent that the provisions of the Schedule provide for reimbursement to the Contractor for the cost of direct parts, materials, and equipment, the Government will reimburse the Contractor the actual purchase price of such parts, materials, and equipment, as determined by the ACO to be allowable in accordance with Part 31 of the Federal Acquisition Regulation in effect on the date of this contract, subject to such further definition and limitations as may be included in the Schedule of this contract. For (insert applicable CLINs) and all corresponding option CLINs, reimbursement shall be made only after completion of work and acceptance by the government, except for those materials approved by the government to be managed as bench stock. Reimbursement for all remaining direct parts, materials, and equipment will be made in accordance with FAR clause 52.216-7, Allowable Cost and Payment, and the balance of the requirements established under this (H-19) clause.

b. Only the cost of direct parts, materials and equipment as defined in H-18 shall be allowable. No charges shall be allowable for overhead, material handling, G & A, or any other indirect expense, nor profit, (except for G&A applied to subcontract work as described in H-18) in connection with reimbursement for direct parts, materials, or equipment. In the event of any doubt as to whether any part, material, or equipment is "direct" and thereby reimbursable under this clause, a determination will be made by the ACO.

c. Once each month (or at more frequent intervals if approved by the ACO), the Contractor shall submit to the ACO, in such form and reasonable detail as the ACO may require and as required by FAR clause 52.216-7, an invoice or public voucher supported by a statement of the claimed allowable costs for performing this contract. The contractor is responsible for providing pricing documentation/information as required by the ACO to determine price reasonableness, allowability and allocability. At the request of the ACO, the contractor shall provide evidence that the acquired parts, materials or equipment were competed or otherwise acquired at the most reasonable price available. Such evidence may include quotes obtained from vendors and suppliers, catalogs or sales brochures, etc.

d. Promptly after receipt of each invoice or voucher and statement of cost, the Government will, except as otherwise provided in the contract, and subject to the provisions of paragraph e below, make payment thereon as provided by the ACO.

e. At any time or times prior to final payment under the contract, the ACO may have the invoices or vouchers and statements of cost audited. Each payment already made shall be subject to reduction of amounts included in the related invoice or voucher which are found by the ACO, on the basis of such audit, not to constitute allowable cost. Any payment may be reduced for overpayments, or increased for underpayments, on preceding invoices or vouchers.

f. The completion invoice or voucher shall be submitted in accordance with FAR 52.216-7, Allowable Cost and Payment. The Government will review the invoice/voucher to ensure compliance by the Contractor with all the provisions of the contract and acceptance by the Government. Upon approval of the invoice or voucher designated by the Contractor as the "completion invoice" or "completion voucher", the Government will promptly pay to the Contractor any balance of allowable cost, which has been withheld or otherwise not paid to the Contractor.

g. Upon completion of this contract, any remaining direct parts, materials, and/or equipment for which the government has reimbursed the contractor shall become the property of the government.

#### **H-20. CONTRACT COMPLIANCE ASSESSMENT**

a. From time to time during the life of the contract the Contracting Officer (solely at his/her discretion) may conduct visit(s) to Youngstown ARS, OH for the purpose of evaluating contract compliance. This evaluation will necessarily require discussions with contractor personnel and observation of contractor operations. Accordingly, the Contracting Officer and a team of functional area specialists from HQ AFRC will conduct an integrated assessment of the total BOS contract environment at Youngstown ARS, OH.

b. A written report of findings will be provided to the Installation Commander and the ACO. If any Contractor deficiencies are noted or areas of non-compliance are identified, the ACO may require the contractor to make corrections and institute changes in the contractor's operation to preclude future deficiencies/noncompliance. Any corrections or changes will be at no cost to the Government. The provisions of this Section H-20 shall in no way limit or restrict the Government's rights under any other contract provisions.

#### **H-21. CONTRACTOR SUPPORT FOR EMERGENCY, CONTINGENCY, AND SURGE REQUIREMENTS (Applies to CLIN 0015 and corresponding option CLINs)**

a. From time-to-time during the life of this contract services may be required to support an activation or exercise of contingency plans. Due to the nature of these requirements, the required contractor services cannot be precisely stated until plans are finalized for the actual activation or exercise.

b. Contractor support requirements for emergency, contingency, and surge requirements are stated in general terms in the Performance Work Statement (PWS). Upon defining the Government's requirements, the Contractor will be directed in writing by the Administrative Contracting Officer (ACO) to provide the necessary support. Such ACO direction will specify the date(s) and required period of coverage and any other specific support requirements.

c. For the satisfactory performance of these support services, the Contractor will be reimbursed by the Government for actual costs incurred as determined by the ACO to be allowable in accordance with Part 31 of the Federal Acquisition Regulation in effect on the date of this contract, subject to such further definition and limitations as may be included in the schedule of this contract.

d. Reimbursement shall cover only that specific contractor support provided as a result of the ACO's written direction. Routine contractor responsibilities which relate to emergency, contingency, and surge requirements but which are not in support of an actual exercise (such as, but not limited to, inspecting/inventorying mobility weapons, inventorying/maintaining mobility bags) are included in and shall be paid for under the applicable firm-fixed price CLINs. No additional payment or reimbursement shall be made for routine contractor responsibilities. Likewise, routine contractor support for UTA weekends are included in and shall be paid for under the applicable firm-fixed price CLINs, and no additional payment or reimbursement shall be made for these routine services.

e. The provisions of FAR Clause 52.216-7 entitled "Allowable Cost and Payment" shall apply, in addition to the above stated stipulations, to any contractor claim(s) for reimbursement pursuant to this Section H-21. All references included in FAR 52.216-7 to "Contracting Officer" shall be deemed to mean the "Administrative Contracting Officer".

#### **H-22. PAYROLL DATA IN SUPPORT OF NEGOTIATIONS.**

Contractor payrolls will be provided to the ACO as part of the supporting data that will be utilized by the Government when contract negotiations are conducted under the "Changes - Fixed Price" clause or under the clause entitled "Fair Labor Standard Act and Services Contract Act-Price Adjustment (multiple year and option

contract)". All payroll data submitted by the contractor shall be marked "proprietary" and shall not be disclosed to anyone outside the government.

**SECTION I**  
**CONTRACT CLAUSES**

**CLAUSES INCORPORATED BY REFERENCE (FAR 52.252-2)**

**FEB 1998**

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): <http://farsite.hill.af.mil/> or by sending an e-mail request to [Jana.Burnam@afrc.af.mil](mailto:Jana.Burnam@afrc.af.mil).

**I. FEDERAL ACQUISITION REGULATION (48 CFR, CHAPTER 1) CLAUSES:**

<u>FAR PARAGRAPH</u>	<u>CLAUSE TITLE</u>	<u>DATE OF CLAUSE</u>
52.202-1	Definitions	Mar 2001
52.203-3	Gratuities	Apr 1984
52.203-5	Covenant Against Contingent Fees	Apr 1984
52.203-6	Restrictions on Subcontractor Sales to the Government	Jul 1995
52.203-7	Anti-Kickback Procedures	Jul 1995
52.203-8	Cancellation, Rescission, and Recovery of Funds for Illegal or Improper Activity	Jan 1997
52.203-10	Price or Fee Adjustment for Illegal or Improper Activity	Jan 1997
52.203-12	Limitation on Payments to Influence Certain Federal Transactions	Jun 1997
52.204-2	Security Requirements	Aug 1996
52.204-4	Printing/Copying Double-Sided on Recycled Paper	Aug 2000
52.207-3	Right of First Refusal of Employment	Nov 1991
For the purpose of paragraph (b) of this clause, "10 days" is changed to "90 days"		
52.209-6	Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended or Proposed for Debarment	Jul 1995
52.211-5	Material Requirements	Aug 2000
52.211-15	Defense Priority and Allocation Requirements	Sep 1990
52.215-2	Audit and Records - Negotiation	Jun 1999
52.215-5	Facsimile Proposals	Oct 1997
52.215-8	Order of Precedence - Uniform Contract Format	Oct 1997
52.215-11	Price Reduction for Defective Cost or Pricing Data - Modifications	Oct 1997
52.215-13	Subcontractor Cost or Pricing Data - Modifications	Oct 1997
52.215-15	Pension Adjustments and Asset Reversions	Dec 1998
52.215-18	Reversion or Adjustment of Plans for Postretirement Benefits (PRB) other than Pensions	Oct 1997
52.215-19	Notification of Ownership Change	Oct 1997
52.215-20	Requirements for Cost or Pricing Data or Information Other Than Cost or Pricing Data (Alternate IV)	Oct 1997
For the purpose of this clause, the blank(s) are completed as follows: (b) See Provision L-11		
52.215-21	Requirements for Cost or Pricing Data or Information Other Than Cost or Pricing Data - Modifications	Oct 1997
52.216-7	Allowable Cost and Payment (Applies to CLINs 0014 and 0015 and corresponding option CLINS ONLY)	Mar 2000
52.217-8	Option to Extend Services	Nov 1999
52.217-9	Option to Extend the Term of the Contract	Mar 2000
For the purpose of completing this clause, the blank is completed as follows:		
(a) See Section B		
(c) 70 Months		
52.219-6	Notice of Total Small Business Set-Aside	Jul 1996
52.219-8	Utilization of Small Business Concerns	Jun 1999
52.219-14	Limitations on Subcontracting	Dec 1996
52.222-3	Convict Labor	Aug 1996
52.222-4	Contract Work Hours and Safety Standards Act-Overtime Compensation	Jul 1995
52.222-21	Prohibition of Segregated Facilities	Feb 1999
FAR		DATE OF

<u>PARAGRAPH</u>	<u>CLAUSE TITLE</u>	<u>CLAUSE</u>
52.222-26	Equal Opportunity	Feb 1999
52.222-35	Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era	Apr 1998
52.222-36	Affirmative Action for Workers with Disabilities	Jun 1998
52.222-37	Employment Reports on Disabled Veterans and Veterans of the Vietnam Era	Jan 1999
52.222-41	Service Contract Act of 1965, as Amended	May 1989
52.222-42	Statement of Equivalent Rates for Federal Hires	May 1989

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), the clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits that would be paid to comparable federal employees.

**THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION**

Employee Class      Monetary Wage - Fringe Benefits

See Section J, Attachment 5

52.222-43	Fair Labor Standards Act and Service Contract Act - Price Adjustment (Multiple Year and Option Contracts)	May 1989
52.223-3	Hazardous Material Identification and Material Safety Data	Jan 1997
52.223-5	Pollution Prevention and Right-to-Know Information	Apr 1998
52.223-6	Drug-Free Workplace	Mar 2001
52.223-9	Certification and Estimate of Percentage of Recovered Material Content for EPA Designated Items	Oct 1997

(a) As required by the Resource Conservation and Recovery Act of 1976 (42 U.S.C. 6962(j) (2) (c)), the Contractor shall execute the following certification:

**Certification**

I, \_\_\_\_\_, (name of certifier), am an officer or employee responsible for the performance of this contract and hereby certify that the percentage of recovered material content for EPA Designated Items was at least the amount required by the applicable contract specifications

\_\_\_\_\_  
Signature of the Officer or Employee

\_\_\_\_\_  
Typed Name of the Officer or Employee

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name of Company, Firm, or Organization

\_\_\_\_\_  
Date

(End of certification)

(b) The Contractor also shall estimate the percentage of recovered materials actually used in the performance of this contract. The estimate is in addition to the certification in paragraph (a) of this clause.

**ESTIMATE**

EPA	Total Dollar Value of	Percentage of Recovered
<u>Designated Item</u>	<u>EPA Designated Item</u>	<u>Material Content</u> *

\* Where applicable, also include the percentage of postconsumer material content.

(c) The Contractor shall submit this certification and estimate upon completion of the contract to the address listed in Block 6 of SF 26.

FAR

DATE OF

<u>PARAGRAPH</u>	<u>CLAUSE TITLE</u>	<u>CLAUSE</u>
52.223-10	Waste Reduction Program	Oct 1997
52.223-11	Ozone Depleting Substances	Mar 2001
(a) Definition. "Ozone-depleting substance", as used in this clause, means any substance the Environmental Protection Agency designates in 40 CFR part 82 as—(1) Class I, including, but not limited to, Chlorofluorocarbons, Halons, carbon tetrachloride, and methyl chloroform; or (2) Class II, including, but not limited to, hydrochlorofluorocarbons.		
(b) The Contractor shall label products which contain or are manufactured with ozone-depleting substances in the manner and to the extent required by 42 U.S.C. 7671j (b), (c), and (d) and 40 CFR part 82, Subpart E, as follows:		
WARNING: Contains (or manufactured with, if applicable) _____*, a substance(s) which harm(s) public health and environment by destroying ozone in the upper atmosphere.		
*The Contractor shall insert the name of the substance(s).		
52.223-12	Refrigeration Equipment and Air Conditioners	May 1995
52.223-14	Toxic Chemical Release Reporting	Oct 1996
52.224-1	Privacy Act Notification	Apr 1984
52.224-2	Privacy Act	Apr 1984
52.225-11	Buy American Act – Balance of Payments Program – Construction Materials under Trade Agreements	Feb 2000
52.225-13	Restrictions on Certain foreign Purchases	Jul 2000
52.227-1	Authorization and Consent	Jul 1995
52.227-2	Notice and Assistance Regarding Patent and Copyright Infringement	Aug 1996
52.227-3	Patent Indemnity	Apr 1984
52.228-5	Insurance - Work on a Government Installation	Jan 1997
52.229-3	Federal, State, and Local Taxes	Jan 1991
52.229-5	Taxes - Contracts Performed in U.S. Possessions or Puerto Rico	Apr 1984
52.232-1	Payments	Apr 1984
52.232-7	Payments under Time-and-Materials and Labor-Hour Contracts	Feb 1997
52.232-8	Discounts for Prompt Payment	May 1997
52.232-9	Limitation on Withholding of Payments	Apr 1984
52.232-11	Extras	Apr 1984
52.232-17	Interest	Jun 1996
52.232-18	Availability of Funds	Apr 1984
52.232-19	Availability of Funds for the Next Fiscal Year	Apr 1984
For the purpose of this clause the blank is completed as follows: 30 Sep of each contract period		
52.232-23	Assignment of Claims	Jan 1986
52.232-25	Prompt Payment	Mar 2001
52.232-33	Payment by EFT-CCR	May 99
52.233-1	Disputes	Dec 1998
52.233-3	Protest After Award	Aug 1996
52.237-2	Protection of Government Buildings, Equipment, and Vegetation	Apr 1984
52.242-1	Notice of Intent to Disallow Costs	Apr 1984
52.242-13	Bankruptcy	Jul 1995
52.243-1	Changes - Fixed-Price Alternate II (Apr 1984)	Aug 1987
52.243-3	Changes -Time-and Materials or Labor Hours	Aug 1987
52.244-2	Subcontracts	Aug 1998
52.244-5	Competition in Subcontracting	Dec 1996
52.244-6	Subcontracts for Commercial Items	Mar 2001

(a) Definitions

"Commercial item" has the meaning contained in the clause at 52.202-1, Definitions.

"Subcontract" includes a transfer of commercial items between divisions, subsidiaries, or affiliates of the Contractor or subcontractor at any tier.

(b) To maximum extent practicable, the Contractor shall incorporate, and require its subcontractors at all tiers to incorporate, commercial items or nondevelopmental items as components of items to be supplied under this contract.

(c)(1) The following clauses shall be flowed down to subcontracts for commercial items:

(i) 52.219-8, Utilization of Small Business concerns (OCT 2000)(15 U.S.C.637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small



business concerns) exceeds \$500,000 (\$1,000,000 for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(ii) 52.222-26, Equal Opportunity (FEB 1999)(E.O. 11246).

(iii) 52.222-35, Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era (APR 1998)(38 U.S.C.4212(a)).

(iv) 52.222-36, Affirmative Action for Workers with Disabilities (JUN 1998)(29 U.S.C. 793).

(v) 52.247-64, Preference for Privately Owned U.S.-Flagged Commercial Vessels (JUN 2000)(46 U.S.C. Appx 1241)(flowdown not required for subcontracts awarded beginning May 1, 1996).

(2) While not required, the Contractor may flow down to subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(d) The Contractor shall include the terms of this clause, including this paragraph (d), in subcontracts awarded under this contract.

<u>PARAGRAPH</u>	<u>CLAUSE TITLE</u>	<u>DATE OF CLAUSE</u>
52.245-2	Government Property (Fixed-Price Contracts Alternate 1	DEC 1989
52.246-25	Limitation of Liability - Services	APR 1984
52.248-1	Value Engineering	FEB 1997
52.249-2	Termination for Convenience of the Government (Fixed-Price)	MAR 1989
52.249-8	Default (Fixed-Price Supply and Service)	SEP 1996
52.252-6	Authorized Deviations in Clauses	APR 1984
52.253-1	Computer Generated Forms	APR 1984
		JAN 1991

## II. DEFENSE FAR SUPPLEMENT (48 CFR, CHAPTER 2) CLAUSES:

<u>DFARS PARAGRAPH</u>	<u>CLAUSE TITLE</u>	<u>DATE OF CLAUSE</u>
252.203-7001	Prohibition on Persons convicted of Fraud or Other Defense-Contract-Related Felonies	MAR 1999
252.203-7002	Display of DOD Hotline Poster	DEC 1991
252.204-7000	Disclosure of Information	DEC 1991
252.204-7003	Control of Government Personnel Work Product	APR 1992
252.204-7004	Required Central Contractor Registration	Mar 2000
252.204-7005	Oral Attestation of Security Responsibilities	AUG 99
252.205-7000	Provision of Information to Cooperative Agreement Holders	DEC 1991
252.209-7000	Acquisition From Subcontractors Subject to On-Site Inspection Under the Intermediate-Range Nuclear Forces (INF) Treaty	NOV 1995
252.209-7004	Subcontracting with Firms that are Owned or Controlled by the Government of a Terrorist Country	MAR 1998
252.215-7000	Pricing Adjustments	DEC 1991
252.217-7028	Over and Above Work	DEC 1991
252.223-7001	Hazard Warning Labels	DEC 1991
252.223-7004	Drug-Free Work Force	SEP 1988
252.223-7006	Prohibition on Storage and Disposal of Toxic and Hazardous Materials	APR 1993
252.225-7001	Buy American Act and Balance of Payments Program	MAR 1998
252.225-7002	Qualifying Country Sources as Subcontractors	DEC 1991
252.225-7009	Duty-Free Entry-Qualifying Country Supplies (End Products and Components)	MAR 1998
252.225-7012	Preference for Certain Domestic Commodities	May 1999
252.225-7025	Restriction on Acquisition Forgings	JUN 1997
252.225-7031	Secondary Arab Boycott Of Israel	JUN 1992
252.231-7000	Supplemental Cost Principles	DEC 1991
252.235-7003	Frequency Authorization	DEC 1991
252.242-7000	Post-award Conference	DEC 1991
252.243-7001	Pricing of Contract Modifications	DEC 1991
252.243-7002	Certification of Requests for Equitable Adjustment	MAR 1998
252.245-7001	Reports of Government Property	MAY 1994

DFARS  
PARAGRAPH  
252.247-7023

CLAUSE TITLE  
Transportation of Supplies by Sea  
(IAW DFARS 247.573(b))

DATE OF  
CLAUSE  
NOV 1995

(a) Definitions. As used in this clause--

(1) "Components" means articles, materials, and supplies incorporated directly into end products at any level of manufacture, fabrication, or assembly by the Contractor or any subcontractor.

(2) "Department of Defense" (DoD) means the Army, Navy, Air Force, Marine Corps, and defense agencies.

(3) "Foreign flag vessel" means any vessel that is not a U.S.-flag vessel.

(4) "Ocean transportation" means any transportation aboard a ship, vessel, boat, barge, or ferry through international waters.

(5) "Subcontractor" means a supplier, materialman, distributor, or vendor at any level below the prime contractor whose contractual obligation to perform results from, or is conditioned upon, award of the prime contract and who is performing any part of the work or other requirement of the prime contract. However, effective May 1, 1996, the term does not include a supplier, materialman, distributor, or vendor of commercial items or commercial components.

(6) "Supplies" means all property, except land and interests in land, that is clearly identifiable for eventual use by or owned by the DoD at the time of transportation by sea.

(i) An item is clearly identifiable for eventual use by the DoD if, for example, the contract documentation contains a reference to a DoD contract number or a military destination.

(ii) "Supplies" includes (but is not limited to) public works; buildings and facilities; ships; floating equipment and vessels of every character, type, and description, with parts, subassemblies, accessories, and equipment; machine tools; material; equipment; stores of all kinds; end items; construction materials; and components of the foregoing.

(7) "U.S.-flag vessel" means a vessel of the United States or belonging to the United States, including any vessel registered or having national status under the laws of the United States.

(b) The Contractor shall employ U.S.-flag vessels in the transportation by sea of any supplies to be furnished in the performance of this contract. The Contractor and its subcontractors may request that the Contracting Officer authorize shipment in foreign-flag vessels, or designate available U.S.-flag vessels, if the Contractor or a subcontractor believes that--

(1) U.S.-flag vessels are not available for timely shipment;

(2) The freight charges are inordinately excessive or unreasonable; or

(3) Freight charges are higher than charges to private persons for transportation of like goods.

(c) The Contractor must submit any request for use of other than U.S.-flag vessels in writing to the Contracting Officer at least 45 days prior to the sailing date necessary to meet its delivery schedules. The Contracting Officer will process requests submitted after such date(s) as expeditiously as possible, but the Contracting Officer's failure to grant approvals to meet the shipper's sailing date will not of itself constitute a compensable delay under this or any other clause of this contract. Requests shall contain at a minimum--

(1) Type, weight, and cube of cargo;

(2) Required shipping date;

(3) Special handling and discharge requirements;

(4) Loading and discharge points;

(5) Name of shipper and consignee;

(6) Prime contract number; and

(7) A documented description of efforts made to secure U.S.-flag vessels, including points of contact (with names and telephone numbers) with at least two U.S.-flag carriers contacted. Copies of telephone notes, telegraphic and facsimile message or letters will be sufficient for this purpose.

(d) The Contractor shall, within 30 days after each shipment covered by this clause, provide the Contracting Officer and the Division of National Cargo, Office of Market Development, Maritime Administration, U.S. Department of Transportation, Washington, DC 20590, one copy of the rated on board vessel operating carrier's ocean bill of lading, which shall contain the following information--

(1) Prime contract number;

(2) Name of vessel;

(3) Vessel flag of registry;

(4) Date of loading;

(5) Port of loading;

(6) Port of final discharge;

(7) Description of commodity;

- (8) Gross weight in pounds and cubic feet if available;
- (9) Total ocean freight in U.S. dollars; and
- (10) Name of the steamship company.
- (e) The Contractor agrees to provide with its final invoice under this contract a representation that to the best of its knowledge and belief--
  - (1) No ocean transportation was used in the performance of this contract;
  - (2) Ocean transportation was used and only U.S.-flag vessels were used for all ocean shipments under the contract;
  - (3) Ocean transportation was used, and the Contractor had the written consent of the Contracting Officer for all non-U.S.- flag ocean transportation; or
  - (4) Ocean transportation was used and some or all of the shipments were made on non-U.S.-flag vessels without the written consent of the Contracting Officer. The Contractor shall describe these shipments in the following format:

ITEM DESCRIPTION	CONTRACT LINE ITEMS	QUANTITY	TOTAL
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- (f) If the final invoice does not include the required representation, the Government will reject and return it to the Contractor as an improper invoice for the purposes of the Prompt Payment clause of this contract. In the event there has been unauthorized use of non-U.S.-flag vessels in the performance of this contract, the Contracting Officer is entitled to equitably adjust the contract, based on the unauthorized use.
- (g) The Contractor shall include this clause, including this paragraph (g) in all subcontracts under this contract, which exceed the simplified acquisition threshold in Part 13 of the Federal Acquisition Regulation.

### III. AIR FORCE FAR SUPPLEMENT CLAUSES

AFFARS <u>PARAGRAPH</u>	<u>CLAUSE TITLE</u>	<u>DATE OF CLAUSE</u>
5352.204-9000	NOTIFICATION OF GOVERNMENT SECURITY ACTIVITY	MAY 1996

Thirty days before the date Contractor operations will begin on base, the contractor shall notify the security police activity shown in the distribution block of the DD Form 254, DoD Contract Security Classification Specification, as to:

- (a) The name, address, and telephone number of this contract company's representative and designated alternate in the US or overseas area, as appropriate;
- (b) The contract number and military contracting command;
- (c) The highest classification category of defense information to which Contractor employees will have access;
- (d) The Air Force installations in the US (in overseas areas identify only the APO number(s)) where the contract work will be performed;
- (e) The date Contractor operations will begin on base in the US or in the overseas area;
- (f) The estimated completion date of operations on base in the US or in the overseas area; and
- (g) Any changes to information previously provided under this clause.

This requirement is in addition to visit request procedures contained in DOD 5220.22M, National Industrial Security Program Operating Manual.

AFFARS <u>PARAGRAPH</u>	<u>CLAUSE TITLE</u>	<u>DATE OF CLAUSE</u>
5352.204-9001	VISITOR GROUP SECURITY AGREEMENTS	MAY 1996

Prior to beginning operations involving classified information on an installation identified on the DD Form 254 where the contractor is not required to have a facility security clearance, the contractor shall enter into a security agreement (or understanding) with the installation commander to ensure that the contractor's security procedures are properly integrated with those of the installation. As a minimum, the agreement shall identify the security actions which will be performed:

(a) By the installation for the contractor, such as providing storage and classified reproduction facilities, guard services, security forms, security inspections under DoD 5220.22-M, classified mail services, security badges, visitor control and investigating security incidents; and

(b) Jointly by the contractor and the installation, such as packaging and addressing classified transmittals, security checks, internal security controls, and implementing emergency procedures to protect classified material.

5352.237-9000      CONTROL AND RELEASE OF INSPECTOR GENERAL REPORTS      MAY 1996

The Contractor shall not release any part of an Air Force or Major Air Force Command Inspector General report without the Contracting Officer's written permission. The Contractor shall promptly forward any Freedom of Information Act (FOIA) request related to an Air Force Inspector General report to the Contracting Officer for a release determination.

**SECTION J**

**LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS**

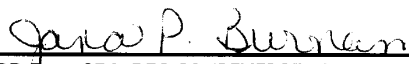
<u>ATCH/ EXHIBIT</u>	<u>TITLE AND DATE</u>	<u>NO OF PAGES</u>
1	PERFORMANCE WORK STATEMENT DATED 04 May 2000	406
2	DEPARTMENT OF LABOR WAGE DETERMINATION - NO. 94-2415 REVISION NO.16 (Dated 06/26/2000)	8
3	RESERVED	
4	DD FORM 254, CONTRACT SECURITY CLASSIFICATION SPECIFICATION	9
5	LIST OF RATES AND BENEFITS FOR EQUIVALENT FEDERAL HIRES (UNDATED)	1
6	RESERVED	
7	RESERVED	
8	RESERVED	
9	RESERVED	
10	RESERVED	

Replaced in A00001

<b>DEPARTMENT OF DEFENSE</b> <b>CONTRACT SECURITY CLASSIFICATION SPECIFICATION</b> <i>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort)</i>				<b>1. CLEARANCE AND SAFEGUARDING</b> a. FACILITY CLEARANCE REQUIRED <b>SECRET</b> b. LEVEL OF SAFEGUARDING REQUIRED <b>SECRET</b>																																																																																																																	
<b>2. THIS SPECIFICATION IS FOR: (X and complete as applicable)</b>				<b>3. THIS SPECIFICATION IS: (X and complete as applicable)</b>																																																																																																																	
a. PRIME CONTRACT NUMBER				a. ORIGINAL (Complete date in all cases)	Date (YYMMDD) 98 08 06																																																																																																																
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X	c. SOLICITATION OR OTHER NUMBER F09634-98-R-0007	DUE Date (YYMMDD) 98 10 09		c. FINAL (Complete Item 5 in all cases)	Date (YYMMDD)																																																																																																																
<b>4. IS THIS A FOLLOW-ON CONTRACT?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: Classified material received or generated under _____ (Preceding Contract Number) is transferred to this follow-on contract																																																																																																																					
<b>5. IS THIS A FINAL DD FORM 254?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: In response to the contractor's requested dated _____, retention of the identified classified material is authorized for the period of _____																																																																																																																					
<b>6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)</b>																																																																																																																					
a. NAME, ADDRESS, AND ZIP CODE		b. CAGE CODE		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)																																																																																																																	
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<b>8. ACTUAL PERFORMANCE</b>																																																																																																																					
a. LOCATION Work performance under this contract will be at Youngstown ARS, OH Vienna, OH 44473-0910		b. CAGE CODE		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) 910 SPTG/SFA Youngstown ARS, OH Vienna OH, 44473-0910																																																																																																																	
<b>9. GENERAL IDENTIFICATION OF THIS PROCUREMENT</b> This acquisition is for the provision of Base Operating Support Services at Youngstown ARS, OH. This requirement includes Base Supply, Motor Vehicle Management, Traffic Management, Real Property Maintenance, and Airfield Management.																																																																																																																					
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2">10. THIS CONTRACT WILL REQUIRE ACCESS TO:</th> <th>YES</th> <th>NO</th> <th colspan="2">11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:</th> <th>YES</th> <th>NO</th> </tr> <tr> <td>a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION</td> <td></td> <td>X</td> <td></td> <td>a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY</td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>b. RESTRICTED DATA</td> <td></td> <td>X</td> <td></td> <td>b. RECEIVE CLASSIFIED DOCUMENTS ONLY</td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION</td> <td></td> <td></td> <td>X</td> <td>c. RECEIVE AND GENERATE CLASSIFIED MATERIAL</td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>d. FORMERLY RESTRICTED DATA</td> <td></td> <td>X</td> <td></td> <td>d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE</td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>e. INTELLIGENCE INFORMATION</td> <td></td> <td></td> <td></td> <td>e. PERFORM SERVICES ONLY</td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>(1) Sensitive Compartmented Information (SCI)</td> <td></td> <td></td> <td>X</td> <td>f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S. PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES</td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>(2) Non-SCI</td> <td></td> <td></td> <td>X</td> <td>g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER</td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>f. SPECIAL ACCESS INFORMATION</td> <td></td> <td></td> <td>X</td> <td>h. REQUIRE A COMSEC ACCOUNT</td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>g. NATO INFORMATION</td> <td></td> <td></td> <td>X</td> <td>i. HAVE TEMPEST REQUIREMENTS</td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>h. FOREIGN GOVERNMENT INFORMATION</td> <td></td> <td>X</td> <td></td> <td>j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS</td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>i. LIMITED DISSEMINATION INFORMATION</td> <td></td> <td></td> <td>X</td> <td>k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE</td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>j. FOR OFFICIAL USE ONLY INFORMATION</td> <td></td> <td>X</td> <td></td> <td>l. OTHER (Specify) Notification of Government Security Activity as required by AFFAR Supplement 5352.204.</td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>k. OTHER (Specify)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>						10. THIS CONTRACT WILL REQUIRE ACCESS TO:		YES	NO	11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:		YES	NO	a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION		X		a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY		X		b. RESTRICTED DATA		X		b. RECEIVE CLASSIFIED DOCUMENTS ONLY			X	c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION			X	c. RECEIVE AND GENERATE CLASSIFIED MATERIAL			X	d. FORMERLY RESTRICTED DATA		X		d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE		X		e. INTELLIGENCE INFORMATION				e. PERFORM SERVICES ONLY		X		(1) Sensitive Compartmented Information (SCI)			X	f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S. PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES			X	(2) Non-SCI			X	g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER		X		f. SPECIAL ACCESS INFORMATION			X	h. REQUIRE A COMSEC ACCOUNT			X	g. NATO INFORMATION			X	i. HAVE TEMPEST REQUIREMENTS			X	h. FOREIGN GOVERNMENT INFORMATION		X		j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS		X		i. LIMITED DISSEMINATION INFORMATION			X	k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE			X	j. FOR OFFICIAL USE ONLY INFORMATION		X		l. OTHER (Specify) Notification of Government Security Activity as required by AFFAR Supplement 5352.204.		X		k. OTHER (Specify)							
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k. OTHER (Specify)																																																																																																																					

DD Form 254, DEC 90 (EF-V1) (PerFORM PRO)

Previous editions are obsolete.

<b>12. PUBLIC RELEASE.</b> Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate Government authority. Proposed public releases shall be submitted for approval prior to release.		
<input type="checkbox"/> Direct <input checked="" type="checkbox"/> Through (Specify): <div style="text-align: center;">           Youngstown ARS            910 AW/PA            3976 King Graves Rd            Vienna, OH 44473-0910         </div> <p style="font-size: small;">to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs) for review. In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.</p>		
<b>13. SECURITY GUIDANCE.</b> The security classification guidance need for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guidelines/extracts reference herein. Add additional pages as needed to provide complete		
See attached continuation sheet.  See attached Protecting "For Official Use Only" (FOUO) Information  DoD 5200.22M, National Industrial Security Program Operating Manual (NISPOM) Security Guidance, E.O. 12958, AFI 31-601, AFI 31-401, security requirements apply to this contract.		
Coordinated with HQ AFRC/SFI : <u>Kathy Fincher</u> <div style="text-align: center;"> <u>3/1/99</u>            Date         </div>		
<b>14. ADDITIONAL SECURITY REQUIREMENTS.</b> Requirements, in addition to ISM requirements, are established for this contract. (If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.)		
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
See attached continuation sheet.  Ref Addendum: See attached Contractor Visitor Group Security Agreement (VGSA).		
<b>15. INSPECTIONS.</b> Elements of this contract are outside the inspection responsibility of the cognizant security office. (If Yes, identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
The installation commander or his designated representative will retain security oversight (910 SFS /SF). "Industrial Security Inspections, while operating on an Air Force Installation, will be conducted by the SSA." HQ AFRC/SC will perform COMSEC inspection.		
<b>16. CERTIFICATION AND SIGNATURE.</b> Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.		
a. TYPED NAME OF CERTIFYING OFFICIAL  JANA P. BURNAM	b. TITLE  Contracting Officer	c. TELEPHONE (Include Area Code)  (912) 327-0587
d. ADDRESS (Include Zip Code) HQ AFRC/LGCP 1000A Executive Court Warner Robins, Ga 31093	<b>17. REQUIRED DISTRIBUTION</b>	
e. SIGNATURE  	<input checked="" type="checkbox"/> a. CONTRACTOR	
	<input type="checkbox"/> b. SUBCONTRACTOR	
	<input checked="" type="checkbox"/> c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR	
	<input type="checkbox"/> d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION	
	<input checked="" type="checkbox"/> e. ADMINISTRATION CONTRACTING OFFICER	
		<input checked="" type="checkbox"/> f. OTHERS AS NECESSARY

DD Form 254, DEC 90 (REVERSE) (EF-V1) (PerFORM PRO)



Item 13 Security Guidance (Continued)

10.a: COMSEC material/information may not be released to DOD contractors without Air Force Cryptological Support Center (AFCSC) approval. Contractor must forward requests for COMSEC material/information to the COMSEC officer through the program office. The contractor is governed by the DOD 5220.22-S COMSEC Supplement to the NISPOM in the control and protection of COMSEC material/information. Access to COMSEC material by personnel is restricted to U. S. citizens holding final U. S. Government clearances. Such information is not releasable to personnel holding only reciprocal clearances."

10.j: FOUO information provided under this contract shall be safeguarded as specified in the attachment, "Protecting For Official Use Only (FOUO) Information."

11.a.: Contract performance is restricted to 910 AW, Youngstown Air Reserve Station, Vienna OH 44473. Using activity will provide security classification guidance for performance of the contract.

11.d.: Contractor must provide adequate storage for classified hardware to the level of Secret which exceeds two cubic feet but not more than 2153 cubic feet.

11.e.: Classification markings on the material to be furnished will provide the classification guidance necessary for performance of the contract."

11.g.: The contractor is authorized to use the services of DTIC and will require the contractor to prepare and process a DD Form 1540, Registration for Scientific and Technical Information Services, and DD Form 1541, Facility Clearance Register. In authorizing the use of this service, the contracting official must critically review and clearly establish a contractor's need-to-know for DTIC scientific and technical information before approving the DD Forms 1540 and 1541. The contracting official, with concurrence of the program/project manager, must ensure specific fields of interest are identified only as they relate to the contract.

11.i.: Contractors are required to comply with EMSEC (TEMPEST) requirements according to AFI 33-203. If EMSEC requirements for the contract are over and above those normally called for in the NISPOM, the government program manager and the contracting official must ensure such requirements are specifically included in the contract. Contractor shall not implement specific EMSEC countermeasures nor shall they impose any EMSEC requirements on a subcontractor without prior approval of the Air Force. Contact the Wing Information Protection Office for information concerning EMSEC requirements. See Performance Work Statement (PWS) for any additional EMSEC requirements.

11.j: OPSEC requirements apply. The contractor must comply with special OPSEC requirements contained in the contract. The contractor shall not implement OPSEC requirements nor shall they impose any OPSEC requirements on a subcontractor without prior approval of the Air Force. See PWS for any additional OPSEC requirements.

Item 14 Security Guidance (Continued)

Block 14: "Provide the information requested by the Notification of Government Security Activity Clause, AFFARS 5352.204-9000, and Visitor Group Security Agreements Clause, AFFARS 5352.204-9001, to the Servicing Security Activity (SSA) address in block 17 of this form. Refer to the contract document for these clauses."

Ref Item 17.f REQUIRED DISTRIBUTION (Others as Necessary)

910 SPTG/SFI (SS0) Youngstown ARS, Vienna, OH 44473-0910

910 LG/LGC

910 SPTG/SCB

HQ AFRC/SFOI Robins AFB, GA

HQ AFRC/LGC

HQ AFRC/SC

Contract Number: \_\_\_\_\_

**PROTECTING "FOR OFFICIAL USE ONLY" (FOUO) INFORMATION****1. GENERAL:**

a. The 'For Official Use Only' (FOUO) marking is assigned to information at the time of its creation in a DoD User Agency. It is not authorized as a substitute for a security classification marking but is used on official government information that may be withheld from the public under exemptions 2 through 9 of the Freedom of information Act.

b. Other non-security markings, such as 'Limited Official Use' and 'Official Use Only' are used by non-DoD User Agencies for the same type of information and should be safeguarded and handled in accordance with instruction received from such agencies.

c. Use of the above markings does not mean that the information cannot be released to the public, only that it must be reviewed by the Government prior to its release to determine whether a significant and legitimate government purpose is served by withholding the information or portions of it.

**2. MARKINGS:**

a. An unclassified document containing FOUO information will be marked 'For Official Use Only' at the bottom of the front cover (if any), on the first page, on each page containing FOUO information, on the back page, and on the outside of the back cover (if any). No portion markings will be shown.

b. Within a classified document, an individual page that contains both FOUO and classified information will be marked at the top and bottom with the highest security classification of information appearing on the page. If an individual portion contains FOUO information but no classified information, the portion will be marked, 'FOUO.'

c. Any 'For Official Use Only' information released to a contractor by a DoD User Agency is required to be marked with the following statement prior to transfer:

This document contains information EXEMPT FROM MANDATORY DISCLOSURE UNDER THE FOIA. Exemptions apply.

d. Removal of the 'For Official Use Only' marking can only be accomplished by the originator or other competent authority. When the 'For Official Use Only' status is terminated, all known holders will be notified to the extent practical.

3. **DISSEMINATION:** Contractors may disseminate 'For Official Use Only' information to their employees and subcontractors who have a need for the information in connection with a classified contract.

4. **STORAGE:** During working hours, 'For Official Use Only' information shall be placed in an out-of-sight location if the work area is accessible to persons who do not have a need for the information. During nonworking hours, the information shall be stored to preclude unauthorized access. Filing such material with other unclassified records in unlocked files or desks, is adequate when internal building security is provided during nonworking hours. When such internal security control is not exercised, locked buildings or rooms will provide adequate after-hours protection or the material can be stored in locked receptacles such as file cabinets, desks, or bookcases.

5. **TRANSMISSION:** 'For Official Use Only' information may be sent via first-class mail or parcel post. Bulky shipments may be sent by fourth-class mail.

6. **DISPOSITION:** When no longer needed, FOUO information may be disposed of by tearing each copy into pieces to preclude reconstructing, and placing it in a regular trash container or as directed by the User Agency.

7. **UNAUTHORIZED DISCLOSURE:** Unauthorized disclosure of 'For Official Use Only' information does not constitute a security violation but the releasing agency should be informed of any unauthorized disclosure. The unauthorized disclosure of FOUO information protected by the Privacy Act may result in criminal sanctions.

**DEPARTMENT OF THE AIR FORCE  
AIR FORCE RESERVE COMMAND**

**VISITOR GROUP SECURITY AGREEMENT  
(DoD 5200.1-R/AFI 31-401 Specific)**

1. This agreement, entered into by the Installation Commander, Youngstown ARS, and Griffin Services, Inc., (CAGE CZF1), is to be performed at Youngstown ARS, under the provisions of DoD 5220-22-R, **Industrial Security Regulation**, Section I, Part 1. Griffin Services, Inc., hereafter referred to as "contractor", will be performing on a classified contract, DD Form 254, DoD Classified Contract Security Specification, F09634-00-C0003 at Youngstown ARS, OH. This Visitor Group Security Agreement (VGSA) prescribes specific actions to be taken by the visitor group's employees and the Department of the Air Force (DAF), (hereafter referred to as program manager), to properly protect classified defense information involved in this on-base contract. Under the terms of this agreement, the Servicing Security Activity (SSA) is responsible for providing security program oversight, control, and supervision. **Note: As used in this agreement, the terminology, visitor group, contractor, and company are synonymous.**

a. **Visitor Group Security Supervision.** Under the terms of this agreement, the visitor group will operate per DoD 5200.1-R, *Information Security Program Regulation*, Air Force Instruction 31-401, *Information Security Program Management*, and supplements thereto, and the Air Force (AF) activity's unit security program operating instructions (OIs), plans and/or procedures. The installation Servicing Security Activity (SSA) is responsible for providing security program oversight and the AF activity is responsible for implementing and managing the AF activity security program per DoD 5200.1-R and AFI 31-401.

(1) The visitor group's Home Office Facility (HOF) will identify (in writing) to the SSA and AF activity an on-base employee to interface with and serve as the visitor group's focal point for security related matters. Under the terms of this agreement, the identified employee per this paragraph, will provide appropriate security program management assistance to the AF activity's unit security manager.

(2) The visitor group's HOF's will provide the SSA and AF activity unit security manager the name of the HOF's Facility Security Officer (FSO) and the SSA will likewise provide the visitor group's FSO with the names of the SSA Information Security Specialist and the activity's unit security manager.

(3) All parties, i.e.; the commanders concerned, program manager, contracting officer, staff agencies, Air Force sponsor, the contractor, to include subordinates and subcontractors, (if applicable), and the SSA will comply with the provisions of this agreement without exception or deviation.

b. **Contractor Security Supervision:** The contractor's HOF will provide the SSA with formal written notice, the names of persons (primary and alternate) at their HOF and on-base operations that are responsible for contractor management and security administration of their operations. The designated on-base contractor security representative shall complete the Department of Defense (DoD) Industrial Security Management Course, offered by the Defense Security Service (DSS), within one year of assumption of security responsibilities.

c. **Standard Practice Procedures (SPP):** This agreement deletes need for the contractor to publish an addendum/annex or supplement to the HOF SPP for this on-base company activity. The visitor group will use and comply with the AF activity's units security program operating instructions (OIs), procedures and/or requirements, per this agreement and other applicable DoD or AF directives. This provision of the agreement is not intended nor does it interfere with the visitor group's internal management policies, procedures, or requirements unless stated otherwise.

d. **Access to and Accountability of Classified Information:**

(1) All on-base access to and/or possession of classified material by on-base visitor group personnel, including oral and/or visual at Youngstown ARS, will be under the AF activity's supervision. The AF activity maintains accountability, control, and ownership of all classified information involved under the terms of this contract at all times per DoD 5200.1-R and AFI 31-401. The visitor group's access to classified information will be controlled by the AF activity and limited to "contract-specific, need-to-know" information only. In addition, hardware in the custody of the contractor will be under the supervision and control of DoD personnel.

(2) If the contractor finds unattended or insecure classified material or hardware on base, they will secure the material, immediately notify the contractor representative, program manager, or the Law Enforcement Desk at extension 5374 and/or report to building 200, room 108. Material will be turned over to Security Force personnel for safeguarding if the designated primary or alternate classified safe custodian can not be contacted. The SSA will be notified no later than the close of business or the next duty day with a follow-on formal Administrative Inquiry

report no later than fifteen (15) days from date of the security incident; i.e., per DoD 5220.22-M, **National Industrial Security Program Operating Manual (NISPOM), Chapter 1, Section 3.**

(3) All on-base access to and/or possession of classified material by the contractor will be under the control of the government. The contractor cannot have access to government classified storage containers. However, if an emergency type situation dictates, the contracting officer, in coordination with program management, and SSA may approve temporary dual access.

**e. Storage of Classified Material:**

(1) The visitor group is authorized to store and handle classified information in accordance with DoD 5200.1-R, AFI 31-401, AFI 31-601, and the AF activity's unit operating instructions (OIs). All classified information shared with the visitor group must be stored in an approved government owned and controlled security container. The contractor is prohibited from establishing and/or maintaining a separate classified information system. All classified material will be returned and secured in the designated government security container at the end of the duty day.

(2) Under the terms of this agreement, the AF activity will have access to and control all security containers. The responsibility for setting the storage container combination rests with the AF activity. Each container will have a government safe custodian appointed. The Standard Form (SF) 700, **Security Container Information**, will be used to identify persons having knowledge of the combination(s). This form will be posted inside the locking drawer of each security container.

**f. Transmission of Classified Material:**

(1) Classified material must be transmitted through official AF channels (BITTS) using the following address: Youngstown ARS, 3976 King Graves Road, Vienna, OH 44473-0910. Classified information transmitted off the installation must also go through official AF mail channels using the above address as the sending addressee. Consent is granted by the program manager as stipulated by Signature of this agreement.

(2) Classified material may be hand carried onto or off Youngstown ARS by contractor personnel, provided the employee is so designated in writing by a contractor management team official as an official contract courier and has been briefed regarding his/her responsibilities under DoD 5220.22-M. The removal will be recorded in the government's classified accountability records.

**g. Disposition of Classified Material:** The contractor will return to the project manager or a designated government classified custodian, all classified material furnished by the government; to include, surrendering all classified material developed by the contractor in connection with the contract/program or project when the classified material is no longer required, unless retention is granted by the contracting officer.

**h. Reproduction of Classified Material:** The contractor is not authorized to reproduce classified material without the consent and/or approval of the program manager.

**i. Security Education and Awareness Training:** The contractor will:

(1) On a recurring basis, but not less than annually (calendar year), brief all on-base cleared contractor personnel on their individual responsibilities for safeguarding classified information per DoD 5220.22-M, Chapter 3, Section 1. These briefings need not include all provisions of the NISPOM, but will be tailored to operational classified and unclassified duties. Awareness training will include, contents of this agreement, applicable Department of Defense (DoD) form(s) and security discrepancies noted during the most recent reviews conducted by the SSA and reporting requirements per DoD 5220.22-M, Chapter 1, Section 3. Records of these briefings will be maintained by the contractor at the on-base activity operating location.

(2) Conduct initial and refresher briefings and debriefings, per DoD 5220.22-M, Chapter 3, Section 1. Certification of accomplishment of the Standard Form 312, **Classified Nondisclosure Agreement (NDA)** will be included in the classified Visit Authorization Letter (VAL).

(3) Insure participation of all on-base contractor personnel in security awareness orientation/ education sessions conducted or scheduled by the contractor group representative.

**j. Personnel Security Clearances (PCL):** The contractor's HOF will submit Visit Authorization Letters (VALs) (classified and unclassified) for a 12 month period to AF activities security manager for their on-base personnel per DoD 5220.22-M, Chapter 6, Section 1. In addition, a copy of the VAL will be provided to the contractor's on-base security representative. NOTE: A copy of each VAL will be retained at the contractor's on-

base operating location. The contracting AF activity serves as sponsor for the visit. The government must approve “need-to-know” certification for all incoming visit requests.

k. **Reports:** The contractor must submit immediately in writing, to the SSA, a preliminary inquiry report required under any of the situations outlined in DoD 5220.22-M, Chapter 1, Section 3, Paragraphs 1-301, 1-302, 1-303 and 1-304. The contractor must also keep the SSA, Defense Investigative Service Clearance Office (DISCO), the AF Office of Special Investigation (AFOSI) and the Federal Bureau of Investigation (FBI) advised of any reports made per DoD 5220.22-M, Chapter 1, Section 3, Paragraphs 1-301 and 1-302.

(1) The SSA and/or AFOSI will conduct investigations within their purview as required and coordinate their investigation with the program manager and/or contractor security representative, as appropriate.

(2) The Contractor’s HOF will advise the SSA of any changes in management, location, address or contractual performance requirements.

l. **USAF Restricted Area and Company Badges:** Per AFI 31-209, *Resource Protection Program*, and AFI 31-101, *The AF Physical Security Program*, the visitor group employees will use the AF Form 1199, **USAF Restricted Area Badge**, to gain unescorted entry into USAF Controlled Area(s) and Restricted Area(s) on Youngstown ARS. Restricted area badges will be issued only upon the request of the program manager or designated representative. A copy of the AF Form 2586, **Unescorted Entry Authorization Certificate**, will be filed and maintained by the requesting AF activity. Request for badge issuance must be supported by a valid VAL. Visitor group employees must wear, or have in their immediate possession, a company photo badge and/or wallet size identification that reflects the complete company name of the visitor’s group, employee’s name and photograph, and Youngstown ARS prominently reflected on the face of the identification credential and any additional data deemed appropriate by the visitor group management. Contractor identification badges may not be used for base entry.

m. **End-of-Day Security Checks:** At the close of each working day, the contractor will perform physical security checks within their assigned on-base work and/or operating locations per DoD 5220.22-M, Chapter 5, Section

n. The contractor will develop written procedures for conducting the end-of-day security checks to ensure:

(1) All classified material has been stored properly.

(2) Wastebaskets, routing baskets, typewriters, desk surface litter, classified computer systems and any other work surfaces are void of classified material, i.e., “clean desk policy”.

(3) Bags or boxes used to segregate classified waste are properly safeguarded in an approved container or classified waste bin.

(4) All classified containers have been properly secured by the designated company employee, checked by another individual, and both checks are recorded on SF Form 702, **Security Container Checksheet** or equivalent contractor form.

(5) Checks of the area and the security container will be recorded on SF Form 701, **Activity Security Checklist**, or equivalent contractor form. Contractor will retain records required by (4) and (5) above until superseding records are initiated.

o. **Emergency Protection:** In the event of a natural disaster, major accident, or civil disturbance, the contractor will make every effort to secure all classified material in a GSA approved storage container. If unable to properly secure classified information, the contractor will maintain constant surveillance of the affected area, if possible. If the work area is evacuated, upon termination of the emergency condition, the contractor will inventory exposed classified holdings to verify no compromise or loss has occurred. In the event of such an occurrence, the discovering contractor employee will immediately notify their on-base security representative, the program manager, and the SSA.

p. **Protection of Government Resources:** Contractor will comply with applicable AF activity’s physical security and resource protection requirements, directives, and/or other procedures.

q. **Clarification of Security Requirements:** Contractor submit a request for clarification on security requirements as follows:

(1) For clarification of DoD host organization or activity procedures or applicable DD Form 254 program requirement; submit to the program manager or designee, who, in turn, coordinates with the governing contracting office and SSA.

(2) Contractor requests for exceptions, deviations and/or waiver of security requirements of DoD 5220.22-M, NISPOM and this agreement, will be submitted in writing to the SSA.

r. **Contract and Associated DD Form 254:** The contractor will maintain on file, a copy of the contract, Statement of Work (SOW), Performance Work Statement (PWS), Contract Data Requirements List (CDRL), associated DD Forms 254, and/or revisions, to include any related correspondence.

## 2. Reviews:

a. The SSA will conduct security reviews of the on-base contractor's operation annually to ensure compliance with applicable provisions of DoD 5220.22-M, AF Directives, and Instructions. Written results of the security review will be provided to the contractor group and program manager. The contractor is not required to acknowledge receipt or respond unless so directed in the report e.g., Letter of Requirements (LOR) for serious review discrepancies.

b. The contractor will conduct formal self-inspections at intervals consistent with risk management principals (at least annually). A written record of these self-inspections will be maintained on file (until next self-inspection is completed) at the on-base facility, and is subject to SSA review.

3. **Expenditure of Funds for Security:** This agreement is not an authorization for payment of funds for associated security expenditures. Nothing in this agreement shall be construed to impose any liability on the part of the US Government for injury to the agents, the contractor, to include subordinates and subcontractors, (if applicable), or other individuals acting for or on behalf of the contractor, to the property of the same, nor shall anything in this agreement be construed to modify the provisions of existing contracts.

4. **Review of this Agreement:** All parties must review this agreement at least annually, upon program changes, concept of operations, etc. The program manager or designee is responsible for the review and keeps a record of the last review. If changes are necessary, report them in writing, to the contracting officer.

5. **Visitor Register:** The contractor shall maintain a record of all classified and unclassified visits to their on-base operating facilities. The register will reflect as a minimum: 1) the visitor's last name, first name, and middle initial; 2) the name of the company or agency he/she represents; 3) the visitor record need not indicate whether the visitor actually did or did not have access to classified information, but it must distinguish between a "classified" and "unclassified" visit; 4) the date(s) of his/her arrival and departure from the facility. Records of all such visits shall be maintained in accordance with AFMAN 37-139.

6. **Other:** The program manager or designee (normally the contracting officer) will furnish all government forms to the contractor, required under the terms of this agreement.

7. **Communication Security (COMSEC):** The contractor will use secure communications (STU III) when discussing sensitive-unclassified information pertaining to this contract, when made available under the terms of this contract by the AF activity.

8. **Computer Security (COMPUSEC):** Automated information systems (AISs) i.e., computers, word processors, networks and stand-alones, etc., used in the processing of classified information in support of this contract must be certified and operated per DoD 5220.22-M, Chapter 8, Sections 1 through 4 or AFI 33-2XX series and supplements thereto. Submit AISs certification and/or approval requests to the Communications and Information Division, Designated Approval Authority (DAA), prior to commencement of classified operations. AISs processing unclassified-sensitive information in support of this contract must likewise receive certification and/or approved prior to operation. Address Emission Security (EMSEC) concerns to the Communications and Information Division.

9. **Operations Security (OPSEC):** The contractor will protect critical or sensitive-unclassified operational information per AFI 10-1101, **Operations Security (OPSEC)**, and AF activity guidance and/or direction.

10. **Foreign Involvement:** Under the terms of this agreement, the contractor is required to notify the AF activity and contracting office, prior to any foreign involvement, regardless of access requirements or sensitivity of information to be disclosed (classified or unclassified).

## 11. Key AF Point of Contacts (POCs) :

<u>TITLE</u>	<u>NAME</u>	<u>ORGAN ADDRESS</u>	<u>TEL #</u>
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Program Manager:

Admin Contracting Officer (ADO)

Servicing Security Activity (SSA)

(List Other Key POCs as deemed appropriate)

(Insert names, organizational address, and telephone numbers of program manager, contracting officer, SSA, and other key representatives as deemed appropriate.

12. **Other:** Nothing in this agreement shall be construed to impose any liability on the part of the US Government for injury to the agents, employees of the contractor, it's subcontractors, assignees, or other individuals acting for or on behalf of the contractor, to the property of the same, nor shall anything in this agreement be construed to modify the provisions of existing contracts.

\_\_\_\_\_  
Signature of Installation Commander or Designee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Contractor - Executive Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Manager (Government)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contracting Officer or Designee

\_\_\_\_\_  
Date

STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES  
(IAW FAR 22.1006(b))

<b>Employee Class</b>	<b><u>Monetary Wage (Hr)</u></b>	<b>Employee Class</b>	<b><u>Monetary Wage (Hr)</u></b>
Base Operations Officer .....	18.66	Information Management Service .....	10.18
Base Operations Technician .....	12.60	Mail Clerk (Office Automation).....	9.09
Secretary (Office Automation).....	10.18	Office Automation Clerk.....	9.09
Computer Specialist .....	15.42	Supervisory Computer Specialist .....	16.98
Computer Specialist .....	18.66	Computer Assistant .....	10.18
Computer Assistant .....	11.34	Computer Assistant .....	12.60
Support Services Specialist .....	15.42	Telecommunications Equipment Operator.....	11.34
Telecommunications Specialist .....	15.42	Communications Clerk (Office Automation).....	10.18
Engineering Technician.....	15.42	Supervisory Engineering Technician .....	18.66
Production Controller .....	12.60	Housing Manager .....	15.42
Facility Maintenance Controller.....	12.60	General Supply Specialist .....	12.60
General Supply Specialist .....	15.42	Stock Fund Management Specialist .....	15.42
Sup. Supply Systems Analyst.....	18.66	Supply Clerk.....	9.09
Supply Technician.....	10.18	Supply Technician.....	12.60
Supervisory Supply Technician.....	16.98	Transportation Specialist.....	15.42
Transportation Assistant.....	11.34	Freight Rate Specialist.....	12.60
Electronics Mechanic .....	18.15	High Voltage Electrician .....	17.52
Laborer .....	12.56	Cement Finisher .....	16.29
Painter.....	16.94	Wood Worker.....	16.29
Carpenter .....	16.94	Maintenance Worker Helper .....	14.20
Maintenance Worker .....	16.29	Maintenance Mechanic.....	17.52
Maintenance Mechanic Supervisor .....	24.23	Pest Controller.....	17.52
Powered Support Systems Mechanic ...	17.52	Fuel Distribution System Worker.....	15.56
Fuel Distribution System Worker.....	16.29	Motor Vehicle Operator (Forklift) .....	16.29
Engineering Equipment Operator.....	16.29	Engineering Equipment Operator.....	17.52
Heavy Mobile Equipment Mechanic....	17.52	Materials Handler Supervisor.....	18.80
Materials Handler (Motor Vehicle).....	14.20	Materials Handler Supervisor.....	22.46
Materials Expediter .....	15.56	Materials Examiner and Identifier .....	15.56
Materials Examiner and Identifier .....	16.29		

**FRINGE BENEFITS**

- (1) Contributions of 5.1% of basic hourly rate for health insurance
- (2) Contributions of 7% of basic hourly rate for retirement
- (3) Ten paid holidays
- (4) Paid vacation of two hours each week for employees with less than three years of service, three hours each week for employees with three or more years but less than fifteen years of service, and four hours each week for employees with fifteen or more years of service.